

VILLAGE REPORT BACK AND VALIDATION MEETING

Location:

Village school or meeting room if any

Chairman:

Village head assisted by the Kum ban Facilitators

Participants:

All community members (over 14 years old).

Objectives:

- To ensure all communities are aware of the contents of the Kum ban Development Plan;
- To ensure all communities are aware of the results of the District Planning/Coordination meeting;
- To inform communities of the PRF Investment Plan, in particular the Year 1 and Year 2 sub-projects that will be surveyed, including the budget for all approved sub-projects and the expected community contributions (also to inform them of any Year 1 and Year 2 sub-projects that will not be funded by PRF and the reasons for their exclusion);
- To provide communities with the opportunity to formally ratify (or reject) the KDP (in the event that there were significant changes at the district meeting on the KDPs);
- To begin preparations for implementation of Year 1 sub-projects;
- To inform communities of the requirement to establish a Kum ban Team (including the positions, roles and responsibilities of Team members – (see Section 5.9.1. Kum ban confirmation meeting and establishment of Kum ban teams).

Expected outcomes:

- KDP is ratified by a majority of villages in the Kum ban;
- **Note: If a majority of villages within a Kum ban fail to ratify the KDP, the Kum ban Feedback and Resolution Committee will investigate the reasons for dissatisfaction and non-ratification. In consultation with the PMT, a decision will then be taken as to whether the KDP meeting will have to be repeated;**
- Communities are aware of which sub-projects will proceed during Year 1 and Year 2 of the plan, the proposed location and the budget for each sub-project (including the expected community contribution);
- Preparations for Year 1 implementation are ready to begin, including establishment of Village Implementation Teams and mobilization of community contributions;
- KDP are finalized. Originals are filed at PRF District offices, copies shared with District Planning and Investment Office (Governor Office) and PRF National Office.

Note: As with the Village Vision Meeting, at least 50% of adult males and 50% of adult females must attend this meeting or it will be postponed. People with disability and representatives of children must also be promoted and facilitated to participate at the meeting.

Activities and responsibilities:

The KFs and Kum ban Representatives will convene the meetings in each village. Village Delegates, with assistance from KFs, will present the results of the KDP.

Those Village Delegates who served as representatives at the District Planning and Coordination Meeting will present results from that Meeting, specifying which sub-projects have been endorsed for the design and survey stage during Year 1.

This is followed by questions, answers and discussion about the KDP and the results of the District Coordination Meeting. All participants are then asked to vote, by a show of hand or via paper ballot, as to whether or not they endorse the KDP. If the KDP is ratified, any feedback on the KDP will be recorded as input for the yearly KDP update meeting.

For communities with sub-projects that have been approved for survey and design, KFs will brief the community on the need for the establishment of a Village Implementation and Maintenance Team including an explanation of the composition of the Team.

Lastly, participants are informed of the schedule for the Sub-project Survey & Design visits and for the Kum ban Confirmation Meeting (see following sections). At the end of the meeting, Village Delegates should be reminded of their duty to attend the Kum ban Confirmation Meeting.

Duration:

3-4 hours; to take place as soon as possible after the District Coordination Meeting.