

Poverty Reduction Fund



PRF **Interim Un-Audited Financial** **Report (IFR)** **IDA Credit No. 58270, SDC and GoL contribution**

30 September 2018

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LAO PEOPLE 'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund 3
IDA Credit No. 58270, SDC and GOL contribution

PRF Interim Un-Audited Financial Report

I. Discussion of Project Progress

1. IFR as part of Progress Reporting

1.1 This report is based on information processed by the ACCPAC version 6.0a application software program. Information is presented on a quarterly basis, year to date basis and for the total life of the Poverty Reduction Fund Project ended 30/09/2018. See attached financial statements (listed below) for more information:

Annex 01. Project Balance Sheet

Annex 02. Sources and Uses of Funds Statement

Annex 03. Uses of Funds by Project Activities (Quarterly)

Annex 04. Uses of Funds by Project Activities (Year to Date)

Annex 05. Uses of Funds by Project Activities (Project to Date)

Annex 06. Fund Reconciliation

Annex 07. Breakdown of PRF's Expenditure

Annex 08. Budget Allocation vs. Actual Expenditure

Annex 09. Uses of Funds for Sub-grant by district and financing source

Annex 10. Quarterly work plan for October - December 2018

Annex 11. Summary of Quarterly work plan for July - September 2018

1.2 The total budget of this Quarter 4,235,158.00 USD which was used 4,283,433.66 USD with variance to the total of quarterly 101.14%. The payment process is implemented over to the initial planning; especially the sub-grant payment activity has been almost completely processed during the quarterly plan.

Expenditures are also classified by Project component according to the Agreement, as detailed in Table below: (see also Annex 2. Sources and Uses of Funds Statement – Uses of Funds by Project Component)

Table 01: Expenditures for the quarterly period report

Component No.	Description	Amount of Expenditure (USD)
1	Village Subproject Grants	3,386,334.37
2	Local Capacity building	234,944.19
3	Project Management	549,831.56
4	Livelihood and Nutrition	112,333.54
	Total	<u>4,283,433.66</u>

- 1.3 The total Project life expenditures up to 30/09/2018 are USD 26,519,671.10 the total amount is supported by World Bank as USD 17,946,121.39 of IDA credit no. 52870 and USD 8,573,549.71 was expenditures from SDC “Swiss Agency for Development and Corporation”. (See Annex 07: Breakdown of PRF’s Expenditures).
- 1.4 The total amount of funds actually received for PRF3 from the beginning of the project until 30/09/2018 is USD 30,840,337.41 breakdown in: USD 20,050,337.41 from IDA credit no. 58270 and USD 10,790,000 from SDC (Swiss Agency for Development and Corporation) (See Annex 1: Balance Sheet).
- 1.5 During July - September 2018, IDA credit no. 58270 Replenishment related to Applications No. 016, 017 and 018 for USD 4,641,135.01 (See Annex 6: Fund Reconciliation).
- 1.6 Total Project expenditures by location and financing source as total USD 26,519,343.54 or 49.11% of the Budget Allocation (See Annex 9: Use of Funds for Expenditure by location and financing source).

1.7 Explanation of Expenditures during July - September 2018:

Table 02: Expenditure during Quarterly 03 of FY18

No.	Components	Budget Allocation	Actual Expenditure	Balance	Percentage
1	Village Sub Project Grants	3,305,000.00	3,386,334.37	(81,334.37)	102.46%
2	Capacity building	250,508.00	234,944.19	15,563.81	93.79%
3	Project Management	560,000.00	549,831.56	10,178.44	98.18%
4	Livelihood and Nutrition	119,650.00	112,333.54	7,316.46	93.89%
	Total	4,235,158.00	4,283,433.66	(48,275.66)	101.14%

The above table has showed actual expenditure of the 3rd quarter higher than the initial planning as amount USD 48,275.66 or 1.14%. the detail is from: Component 1, the subproject payment of cycle 15 was processed higher than the planning only 2.46% during this quarter, regarding to other component 2, 3 and 4 almost implemented following the initial planning. Therefore, the planning and actual is closely to similar amount.

According to World Bank recommendation in recent mission, PRF prepared finance description quarterly report in annex 11 by each division, Technical Assistant, Community Development, Finance & Administration, Monitoring & Evaluation and Livelihood and Nutrition divisions. (See Annex 10: Quarterly work plan for October - December 2018).

2. The work progress (Output) Cycle 15 Planning Progresses

End of September 2018, 335 subprojects have been initiated with the completion 310 subprojects or 92.54% of total subprojects, while 22 subprojects or 6.56% had the completion rate above 50% and 3 subprojects or 0.89% subprojects completed with less than 50%. Currently, the cycle 15 sub-projects installment is being processed in until September 2018. The total of transfer to the village accounts 66.78 billion of the total allocation LAK 85.00 billion. Regarding to the third installment of cycle 15 subprojects transferring will be processed in the next quarter of FY2018.

Table 03: Cycle 15 Percentages of Subproject Completion VS transfer to village

Province	Allocation in LAK	Transferring in LAK	% payment	# projects	# complete	# % complete
Phongsaly	7,022,172,585	5,841,109,386	83.18%	22	20	90.91%
Louangnamtha	3,791,745,154	2,919,437,227	76.99%	18	18	100.00%
Oudomxay	9,372,468,967	7,550,167,327	80.56%	39	38	97.44%
Louangprabang	12,608,687,171	8,489,004,024	67.33%	39	36	92.31%
Huaphan	15,918,342,765	13,442,357,857	84.45%	83	79	95.18%
Xiengkhuang	6,500,751,346	5,148,332,529	79.20%	24	24	100.00%
Savannakhet	15,051,722,995	11,158,478,748	74.13%	46	43	93.48%
Salavanh	5,165,773,994	2,729,753,092	52.84%	29	19	65.52%
Sekong	6,071,873,873	6,036,873,873	99.42%	21	20	95.24%
Attapeu	3,495,185,974	3,464,895,317	99.13%	14	13	92.86%
Total	84,998,724,824	66,780,409,380	78.57%	335	310	92.54%

Note: regarding the remaining of transferring process for subprojects of cycle 15 is being implemented in next quarter October 2018

3. Procurement

A. Procurement of Goods, Works, and Consultant Services at central Office

- Uploading procurement data into STEP System
- A 5-days refresh training was provided to Provincial Procurement Officers at Sayaboury province. Mainly focusing on the following issues:
 - Arithmetical error correction
 - Signature of VIT on contract between PRF and Community
 - Finding from External and Internal Auditors
 - Sub-project Procurement Procedure

B. PROCUREMENT PLAN for the period from October - December 2018

The Procurement Team plan to carry out the following activities:

- Prepare the sub-project procurement plan of cycle 16.
- Organize procurement training for Village Procurement Team before conducting the procurement process of sub-project of cycle 16 at the district level.

- Assist the Village Team to conduct the bid opening and evaluation process for sub-projects in Cycle 16.

Date: 08/11/2018



Signature: _____

Title: Executive Director of Poverty Reduction Fund Project.

Chit THAVISAY

POVERTY REDUCTION FUND III
Project Balance Sheet
For The Period ended 30/09/2018

Annex 01

No.	Account	Description	Dr.	Cr.
ASSETS AND PROJECT EXPENDITURE				
1	1100001	Cash IDA (All Accounts)	3,924.60	
2	1100002	Cash GOL (All Accounts)		
3	1100003	Cash SDC (All Accounts)	3,652.72	
4	1200001	Advance IDA (All Account)	73,095.47 *	
5	1200002	Advance GOL (All Account)		
6	1200003	Advance SDC (All Accounts)	94,602.06 *	
7	1300001	Bank IDA (All Accounts)	1,956,314.24	
8	1300002	Bank GOL (All Accounts)		
9	1300003	Bank SDC (All Accounts)	2,118,195.51	
10	1500000	Designated Account at MOF	70,881.71	
TOTAL ASSETS:			4,320,666.31	
PROJECT EXPENDITURES:				
1	310001	Village Sub Project Grants	19,509,351.78	
2	320001	Capacity Building	2,218,372.19	
3	330001	Project Management	4,020,507.48	
4	340001	Livelihood and Nutrition	771,439.65	
Total Project Expenditures:			26,519,671.10	
FUNDS				
1	400001	IDA credit no. 58270		20,050,337.41
2	400002	GOL		-
3	400003	SDC		10,790,000.00
GRAND TOTAL:			30,840,337.41	30,840,337.41
*1	1200001	Advance Account for IDA	<u>73,095.47</u>	
	120000101	Advance IDA Central	3,746.33	
	120000102	Advance IDA Phongsaly	8,239.62	
	120000103	Advance IDA Louangnamtha	900.88	
	120000104	Advance IDA Oudomxay	3,193.06	
	120000107	Advance IDA Huaphan	19,124.81	
	120000109	Advance IDA Xiengkhuang	697.24	
	120000113	Advance IDA Savannakhet	32,167.31	
	120000115	Advance IDA Sekong	4,219.05	
	120000117	Advance IDA Attapeu	807.17	
*2	1200003	Advance Account for SDC	<u>94,602.06</u>	
	120000301	Advance SDC Central	73,543.92	
	120000303	Advance SDC Louangnamtha	710.76	
	120000304	Advance SDC Oudomxay	3,041.21	
	120000306	Advance SDC Louangprabang	6,545.09	
	120000307	Advance SDC Huaphan	1,372.25	
	120000309	Advance SDC Xiengkhuang	664.20	
	120000313	Advance SDC Savannakhet	6,301.94	
	120000315	Advance SDC Sekong	2,422.69	
	120000317	Advance SDC Attapeu		



Approved by:
Executive Director

Chit THAVISAY

Certified by:
Head of Admin and Finance

Boualy SAYAVONG

Prepared by:
Accountant

LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund III

Annex 02

Sources and Uses of Funds Statement
For The Period ended 30/09/2018

	2018			Per PAD in USD	Balance
	Quarter 03	YTD	Cummulative		
1) Sources of Funds					
IDA credit no. 58270	4,641,135.01	8,373,638.79	20,050,337.41	30,000,000.00	9,949,662.59
GOL	-	-	-	6,000,000.00	6,000,000.00
SDC	-	3,315,000.00	10,790,000.00	18,000,000.00	7,210,000.00
Total Sources of Funds	4,641,135.01	11,688,638.79	30,840,337.41	54,000,000.00	23,159,662.59
2) Uses of Funds by Project Component					
1. Village Sub Project Grants	3,386,661.93	9,422,585.15	19,509,351.78	37,464,986.00	17,955,634.22
2. Capacity Building	234,944.19	957,015.16	2,218,366.46	7,051,101.00	4,832,734.54
3. Project Management	549,821.56	1,692,619.33	4,020,507.48	8,557,486.00	4,536,978.52
4. Livelihood and Nutrition	117,093.57	343,511.58	771,445.38	926,427.00	154,981.62
Total Uses of Funds	4,288,521.25	12,415,731.22	26,519,671.10	54,000,000.00	27,480,328.90 *
3) Net Change in Cash (1-2)	352,613.76	(727,092.43)	4,320,666.31		
4) Total Openning Advance, Cash and Bank balances	3,968,052.55	5,047,758.74	-		
4.01 Advance, Cash and Bank IDA at Project	569,172.47	2,128,538.50	-		
4.02 Advance, Cash and Bank GOL at Project	-	-	-		
4.03 Advance, Cash and Bank SDC at Project	3,398,880.08	2,919,220.24	-		
5) Net Cash available (3+4)	4,320,666.31	4,320,666.31	4,320,666.31		
6) Total Closing Advance, Cash and Bank Balances	4,320,666.31	4,320,666.31	4,320,666.31		
6.01 Advance, Cash and Bank IDA at Project	2,104,216.02	2,104,216.02	2,104,216.02		
6.02 Advance, Cash and Bank GOL at Project	-	-	-		
6.03 Advance, Cash and Bank SDC at Project	2,216,450.29	2,216,450.29	2,216,450.29		
Different 6-5	-	-	-	-	

* USD 27,480,328.90 = IDA 58270-LA "USD 30,000,000" + SDC "USD 18,000,000" + GOL. "USD 6,000,000" - Expenditure "USD 26,519,671.10"

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Accountant

LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund Program
Uses of Funds by Project Activites (QUARTERLY)
For The Period ended 30/09/2018

01/07/2018 - 30/09/2018												Total
Provinces												
	VTE	PSL	LNT	ODX	LPB	HP	XKH	SVK	SLV	SK	ATP	
<i>Number of Districts/Villages</i>	-	3	3	6	6	8	3	5	3	3	3	43
1) Village Sub Project Grants												
1.1.1 Subgrant Agriculture	-	-	437.47	-	17,719.16	94,945.97	2,475.61	1,056.59	-	84,980.53	-	201,615.33
1.1.2 Subgrant Civil work	-	247,226.95	25,895.16	-	236,129.66	72,393.63	36,006.60	43,101.54	71,159.12	21,523.74	78,143.48	831,579.88
1.1.3 Subgrant Health	-	19,945.41	-	-	29,199.32	10,561.73	3,781.99	45,185.94	198,845.28	32,873.12	111,164.93	451,557.72
1.1.4 Subgrant Education	-	158,889.39	498.51	13,896.78	232,883.72	327,407.20	265,357.04	124,233.74	54,819.51	286,222.67	222,750.25	1,686,958.81
1.1.5 Subgrant Energy	-	-	-	-	-	-	-	42,432.58	-	-	-	42,432.58
1.1.6 Subgrant Others	-	-	-	-	-	-	-	-	327.56	-	-	327.56
1.2 Koumban Planning	-	23,256.72	6,607.28	30,927.80	26,381.81	16,176.75	8,985.01	18,710.63	18,548.53	12,052.58	10,542.94	172,190.05
Subtotal: Component 1	-	449,318.47	33,438.42	44,824.58	542,313.67	521,485.28	316,606.25	274,721.02	343,700.00	437,652.64	422,601.60	3,386,661.93
2) Capacity Building												
2.1 Capacity Building	9,821.69	6,339.13	3,027.56	1,233.86	3,051.91	10,375.38	4,125.39	7,031.49	2,996.90	3,070.27	2,059.41	53,132.99
2.2 Assessments	44,203.31	-	1,255.09	-	2,038.34	1,364.38	-	1,039.62	2,187.12	-	-	52,087.86
2.3 Sub-Grant Monitoring	18,079.68	10,841.35	7,157.42	15,770.92	15,116.21	12,287.34	8,949.47	11,462.59	9,400.39	11,751.41	2,719.13	123,535.91
2.4 Innovation Fund	2,933.34	-	-	-	-	-	-	3,254.09	-	-	-	6,187.43
Subtotal Component	75,038.02	17,180.48	11,440.07	17,004.78	20,206.46	24,027.10	13,074.86	22,787.79	14,584.41	14,821.68	4,778.54	234,944.19
3) Project Management												
3.1 PRF Staff costs	141,274.37	25,640.48	26,195.56	37,104.18	40,126.73	47,809.26	27,541.13	36,626.89	24,211.64	34,500.81	14,350.97	455,382.02
3.2 Equipments	-	-	-	-	-	1,592.95	564.84	-	728.52	3,815.82	-	6,702.13
3.3 Works	-	-	-	-	2,767.73	-	-	-	-	-	-	2,767.73
3.4 Audit	4,095.84	-	-	-	-	-	-	-	-	-	-	4,095.84
3.5 Operating costs	26,873.57	3,348.23	4,219.05	7,430.78	4,678.16	11,064.58	3,872.98	8,836.63	4,705.03	3,877.58	1,967.25	80,873.84
Subtotal: Component 3	172,243.78	28,988.71	30,414.61	44,534.96	47,572.62	60,466.79	31,978.95	45,463.52	29,645.19	42,194.21	16,318.22	549,821.56
4) Livelihood and Nutrition												
4.1 Capacity Building	18,984.12	-	-	-	-	9,787.07	-	-	-	-	-	28,771.19
4.2 Sub-grant monitoring	-	-	-	-	-	6,666.30	-	12,609.46	-	-	-	19,275.76
4.3 IEC materials	-	-	-	-	-	-	-	-	-	-	-	-
4.4 LN Project management	16,459.16	-	-	-	-	29,695.37	-	22,892.09	-	-	-	69,046.62
Subtotal: Component 4	35,443.28	-	-	-	-	46,148.74	-	35,501.55	-	-	-	117,093.57
Total Cost by Project Components	282,725.08	495,487.66	75,293.10	106,364.32	610,092.75	652,127.91	361,660.06	378,473.88	387,929.60	494,668.53	443,698.36	4,288,521.25

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LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund Program
Uses of Funds by Project Activities (Year to Date)
For The Period ended 30/09/2018

	01/01/2018 - 31/12/2018											Total
	Provinces											
	VTE	PSL	LNT	ODX	LPB	HP	XKH	SVK	SLV	SK	ATP	
<i>Number of Districts</i>	-	3	3	6	6	8	3	5	3	3	3	43
1) Village Sub Project Grants												
1.1.1 Subgrant Agriculture	-	-	22,950.97	-	17,719.16	554,270.49	6,028.21	29,452.87	-	113,994.67	-	744,416.37
1.1.2 Subgrant Civil work	-	356,767.03	252,134.96	317,575.78	477,988.42	384,586.58	65,244.35	617,462.56	93,734.83	34,326.08	78,143.48	2,677,964.07
1.1.3 Subgrant Health	-	83,639.22	65,933.09	105,433.29	196,233.82	199,678.92	68,414.34	344,313.02	205,017.63	59,775.32	111,164.93	1,439,603.58
1.1.4 Subgrant Education	-	256,289.16	10,768.10	475,037.15	385,399.07	613,152.22	475,607.76	491,403.36	74,328.96	512,401.31	222,750.25	3,517,137.34
1.1.5 Subgrant Energy	-	-	-	8,870.94	-	-	-	90,387.66	5,936.11	-	-	105,194.71
1.1.6 Subgrant Others	-	-	-	-	-	-	-	-	327.56	-	-	327.56
1.2 Koumban Planning	-	69,185.54	42,584.24	160,599.95	136,294.67	146,587.48	57,325.35	120,959.90	83,478.55	70,681.16	50,244.68	937,941.52
Subtotal: Component 1	-	765,880.95	394,371.36	1,067,517.11	1,213,635.14	1,898,275.69	672,620.01	1,693,979.37	462,823.64	791,178.54	462,303.34	9,422,585.15
2) Capacity Building												
2.1 Capacity Building	182,555.16	29,216.09	8,555.36	2,353.83	6,667.08	22,923.42	7,854.71	12,852.36	5,693.38	6,924.17	4,026.34	289,621.90
2.2 Assessments	192,518.06	-	1,981.41	-	2,337.64	1,916.23	-	1,947.52	2,187.12	-	-	202,887.98
2.3 Sub-Grant Monitoring	60,875.89	32,754.96	23,006.46	44,225.05	41,571.53	43,290.69	27,448.36	34,109.53	23,235.76	28,475.20	7,665.29	366,658.72
2.4 Innovation Fund	79,647.17	-	-	-	-	-	-	9,409.05	2,384.35	3,657.15	2,754.57	97,852.29
Subtotal Component	515,596.28	61,971.05	33,543.23	46,578.88	50,576.25	68,130.34	35,303.07	58,318.46	33,500.61	39,056.52	14,446.20	957,020.89
3) Project Management												
3.1 PRF Staff costs	429,496.74	77,770.02	79,519.99	110,402.76	121,677.87	148,828.47	83,662.55	111,135.55	73,502.50	104,583.39	43,111.26	1,383,691.10
3.2 Equipments	39,059.77	-	-	-	-	1,592.95	564.84	-	728.52	3,815.82	-	45,761.90
3.3 Works	-	68.85	4,345.84	5,821.04	3,369.21	-	-	-	-	-	-	13,604.94
3.4 Audit	27,136.09	-	-	-	-	-	-	-	-	-	-	27,136.09
3.5 Operating costs	84,193.08	12,041.33	11,339.84	15,453.76	17,580.41	25,249.87	9,293.11	22,744.30	11,612.56	10,009.27	2,907.77	222,425.30
Subtotal: Component 3	579,885.68	89,880.20	95,205.67	131,677.56	142,627.49	175,671.29	93,520.50	133,879.85	85,843.58	118,408.48	46,019.03	1,692,619.33
4) Livelihood and Nutrition												
4.1 Capacity Building	42,995.28	-	-	-	-	9,787.07	-	-	-	-	-	52,782.35
4.2 Sub-grant monitoring	-	-	-	-	-	23,806.15	-	55,714.08	-	-	-	79,520.23
4.3 IEC materials	-	-	-	-	-	-	-	-	-	-	-	-
4.4 LN Project management	49,998.51	-	-	-	-	91,636.85	-	69,567.91	-	-	-	211,203.27
Subtotal: Component 4	92,993.79	-	-	-	-	125,230.07	-	125,281.99	-	-	-	343,505.85
Total Cost by Project Components	1,188,475.75	917,732.20	523,120.26	1,245,773.55	1,406,838.88	2,267,307.39	801,443.58	2,011,459.67	582,167.83	948,643.54	522,768.57	12,415,731.22

Approved by:
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LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund Program
Uses of Funds by Project Activities (Cumulative)
For The Period ended 30/09/2018

	01/01/2017 - 31/12/2019											Total
	Provinces											
	VTE	PSL	LNT	ODX	LPB	HP	XKH	SVK	SLV	SK	ATP	
<i>Number of Districts</i>	-	3	3	6	6	8	3	5	3	3	3	43
1) Village Sub Project Grants												
1.1.1 Subgrant Agriculture	-	-	115,043.46	23,384.97	37,834.79	681,491.96	23,932.74	66,560.91	-	167,937.20	-	1,116,186.03
1.1.2 Subgrant Civil work	-	736,042.24	318,992.22	474,180.27	934,546.66	802,401.02	65,244.35	1,161,164.47	276,250.12	79,712.64	149,253.49	4,997,787.48
1.1.3 Subgrant Health	-	125,700.21	232,160.75	626,676.89	561,061.57	602,565.99	145,457.56	650,355.07	326,439.30	277,888.98	194,679.90	3,742,986.22
1.1.4 Subgrant Education	-	557,996.01	99,090.26	1,018,556.54	922,581.79	1,296,907.73	1,117,918.21	1,082,643.39	260,677.76	788,555.39	435,942.12	7,580,869.20
1.1.5 Subgrant Energy	-	-	-	8,870.94	-	-	-	-	59,333.15	-	-	277,181.20
1.1.6 Subgrant Others	-	-	-	-	-	-	-	-	327.56	-	-	327.56
1.2 Koumban Planning	-	118,422.20	103,197.31	229,922.76	248,065.07	318,244.20	120,665.53	287,634.54	134,426.03	129,956.74	103,479.71	1,794,014.09
Subtotal: Component 1	-	1,538,160.66	868,484.00	2,381,592.37	2,704,089.88	3,701,610.90	1,473,218.39	3,457,335.49	1,057,453.92	1,444,050.95	883,355.22	19,509,351.78
2) Capacity Building												
2.1 Capacity Building	573,952.35	53,745.40	15,835.59	78,096.91	42,130.71	40,545.64	16,198.47	27,211.57	12,414.59	41,253.80	13,468.25	914,853.28
2.2 Assessments	292,002.06	-	1,981.41	-	2,337.64	1,916.23	-	1,947.52	2,187.12	-	-	302,371.98
2.3 Sub-Grant Monitoring	166,705.48	66,246.12	54,445.67	101,512.03	92,571.90	99,287.45	60,723.44	93,428.04	51,687.60	61,030.06	22,503.18	870,140.97
2.4 Innovation Fund	109,605.10	-	-	-	-	-	-	9,409.05	3,100.33	5,560.76	3,330.72	131,005.96
Subtotal Component	1,142,264.99	119,991.52	72,262.67	179,608.94	137,040.25	141,749.32	76,921.91	131,996.18	69,389.64	107,844.62	39,302.15	2,218,372.19
3) Project Management												
3.1 PRF Staff costs	1,054,655.15	172,497.93	183,269.86	262,396.56	280,142.02	342,044.17	198,311.23	255,285.09	171,120.18	234,943.40	92,407.13	3,247,072.72
3.2 Equipments	174,234.54	399.13	181.09	-	-	1,592.95	564.84	-	728.52	3,815.82	-	181,516.89
3.3 Works	-	5,716.37	5,518.96	5,821.04	8,817.83	1,472.62	-	-	-	5,063.34	-	32,410.16
3.4 Audit	65,864.55	-	-	-	-	-	-	-	-	-	-	65,864.55
3.5 Operating costs	205,146.59	26,300.62	24,737.36	28,260.80	37,727.97	51,730.70	26,601.74	44,076.95	22,041.07	20,977.66	6,041.70	493,643.16
Subtotal: Component 3	1,499,900.83	204,914.05	213,707.27	296,478.40	326,687.82	396,840.44	225,477.81	299,362.04	193,889.77	264,800.22	98,448.83	4,020,507.48
4) Livelihood and Nutrition												
4.1 Capacity Building	62,061.09	-	-	-	-	22,921.86	-	20,540.18	-	-	-	105,523.13
4.2 Sub-grant monitoring	6,308.46	-	-	-	-	60,418.56	-	103,723.39	-	-	-	170,450.41
4.3 IEC materials	106.96	-	-	-	-	-	-	-	-	-	-	106.96
4.4 LN Project management	124,480.24	-	-	-	-	211,070.66	-	159,808.25	-	-	-	495,359.15
Subtotal: Component 4	192,956.75	-	-	-	-	294,411.08	-	284,071.82	-	-	-	771,439.65
Total Cost by Project Components	2,835,122.57	1,863,066.23	1,154,453.94	2,857,679.71	3,167,817.95	4,534,611.74	1,775,618.11	4,172,765.53	1,320,733.33	1,816,695.79	1,021,106.20	26,519,671.10

Approved by:
Executive Director



Chit THAVISAY
Chit

Certified by:
Head of Admin and Finance


Boualy SAYAVONG

Prepared by:
Accountant



POVERTY REDUCTION FUND PROGRAM

Annex 06

Fund Reconciliation

Update: 30/06/2018

IDA credit no. 58270 Fund Closing GL Balance

\$ 20,050,337.41

IDA credit no. 58270

\$ 20,050,337.41

No.	Application No.	Date	Amount USD	Balance USD
1	Fund received during FY 2017		\$ 11,676,698.62	\$ 11,676,698.62
2	Application Number 011	12/02/2018	\$ 1,371,461.50	\$ 13,048,160.12
3	Application Number 012	30/03/2018	\$ 524,701.27	\$ 13,572,861.39
4	Application Number 013	21/05/2018	\$ 530,762.26	\$ 14,103,623.65
5	Application Number 014	25/05/2018	\$ 515,040.78	\$ 14,618,664.43
6	Application Number 015	31/05/2018	\$ 790,537.97	\$ 15,409,202.40
7	Application Number 016	17/07/2018	\$ 1,540,286.92	\$ 16,949,489.32
8	Application Number 017	10/08/2018	\$ 1,396,310.51	\$ 18,345,799.83
9	Application Number 018	06/09/2018	\$ 1,704,537.58	\$ 20,050,337.41

Government Contribution Closing GL Balance

\$ -

GOL contribution

\$ -

No.	Application No.	Date	Amount USD	Balance USD
1				\$ -
2				
3				

SDC Fund Closing GL Balance

\$ 10,790,000.00

SDC Grant

\$ 10,790,000.00

No.	Application No.	Date	Amount USD	Balance USD
1	Initial instalment		\$ 3,760,000.00	\$ 3,760,000.00
2	Second instalment	11/10/2017	\$ 3,715,000.00	\$ 7,475,000.00
3	Third instalment	26/06/2018	\$ 3,315,000.00	\$ 10,790,000.00

Approved by:
Executive Director

Certified by:
Head of Admin
and Finance

Prepared by:
Accountant



Boualy SAYAVONG

Chit THAVISAY

LAO PEOPLE'S DEMOCRATIC REPUBLIC
 Poverty Reduction Fund Program
 Break Down PRF expenditure (PROJECT START TO DATE)
 For The Period ended 30/09/2018

Annex 07

No.	Total Component	Year 2018				Year 2018	Commulative Amount
		Q1	Q2	Q3	Q4		
1	Village Sub Project Grants	1,008,867.08	5,027,056.14	3,386,661.93	-	9,422,585.15	19,509,351.78
2	Capacity Building	311,954.49	410,122.21	234,944.19	-	957,020.89	2,218,372.19
3	Project Management	542,067.47	600,730.30	549,821.56	-	1,692,619.33	4,020,507.48
4	Livelihood and Nutrition	105,147.14	121,265.14	117,093.57	-	343,505.85	771,439.65
Total		1,968,036.18	6,159,173.79	4,288,521.25	-	12,415,731.22	26,519,671.10

No.	IDA 58270 Component	Year 2018				Year 2018	Commulative Amount
		Q1	Q2	Q3	Q4		
1	Village Sub Project Grants	849,777.75	2,925,351.85	2,451,136.96	-	6,226,266.56	12,885,135.69
2	Capacity Building	138,331.79	144,024.00	71,624.02	-	353,979.81	752,467.60
3	Project Management	477,247.63	530,724.51	466,236.91	-	1,474,209.05	3,537,078.45
4	Livelihood and Nutrition	105,147.14	121,265.14	117,093.57	-	343,505.85	771,439.65
Total		1,570,504.31	3,721,365.50	3,106,091.46	-	8,397,961.27	17,946,121.39

No.	GOL Component	Year 2018				Year 2018	Commulative Amount
		Q1	Q2	Q3	Q4		
1	Village Sub Project Grants	-	-	-	-	-	-
2	Capacity Building	-	-	-	-	-	-
3	Project Management	-	-	-	-	-	-
4	Livelihood and Nutrition	-	-	-	-	-	-
Total		-	-	-	-	-	-

No.	SDC Component	Year 2018				Year 2018	Commulative Amount
		Q1	Q2	Q3	Q4		
1	Village Sub Project Grants	159,089.33	2,101,704.29	935,524.97	-	3,196,318.59	6,624,216.09
2	Capacity Building	173,622.70	266,098.21	163,320.17	-	603,041.08	1,465,904.59
3	Project Management	64,819.84	70,005.79	83,584.65	-	218,410.28	483,429.03
4	Livelihood and Nutrition	-	-	-	-	-	-
Total		397,531.87	2,437,808.29	1,182,429.79	-	4,017,769.95	8,573,549.71

Approved by:
 Executive Director

Certified by:
 Head of Admin
 and Finance

Prepared by:
 Accountant



Chit THAVISAY

Boualy SAYAVONG

LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund Program
Budget Allocation vs Actual Payment
For The Period ended 30/09/2018

Annex 08

TOTAL PRF3

Component 1		Allocation	Actual	Balance		Note
1.1	Subgrant	33,837,000.00	17,715,010.13	16,121,989.87	52.35%	
1.2	Koumban Planning	3,627,986.00	1,794,014.09	1,833,971.91	49.45%	
Total:		37,464,986.00	19,509,024.22	17,955,961.78	52.07%	

Component 2

2.1	Capacity Building	3,253,011.00	914,853.28	2,338,157.72	28.12%	
2.2	Assessments	1,248,090.00	302,371.98	945,718.02	24.23%	
2.3	Sub-Grant Monitoring	2,001,000.00	870,140.97	1,130,859.03	43.49%	
2.4	Innovation Fund	549,000.00	131,005.96	417,994.04	23.86%	
Total:		7,051,101.00	2,218,372.19	4,832,728.81	31.46%	

Component 3

3.1	PRF Staff costs	6,881,486.00	3,247,072.72	3,634,413.28	47.19%	
3.2	Equipments	500,000.00	181,516.89	318,483.11	36.30%	
3.3	Works	130,000.00	32,410.16	97,589.84	24.93%	
3.4	Audit	209,000.00	65,864.55	143,135.45	31.51%	
3.5	Operating costs	837,000.00	493,643.16	343,356.84	58.98%	
Total:		8,557,486.00	4,020,507.48	4,536,978.52	46.98%	

Component 4

4.1	Capacity Building	124,752.00	105,523.13	19,228.87	84.59%	
4.2	Sub-grant monitoring	260,066.00	170,450.41	89,615.59	65.54%	
4.3	IEC materials	-	106.96	(106.96)	0.00%	
4.4	LN Project management	541,609.00	495,359.15	46,249.85	91.46%	
Total:		926,427.00	771,439.65	154,987.35	83.27%	
TOTAL:		54,000,000.00	26,519,343.54	27,480,656.46	49.11%	

TOTAL FY18

Component 1		Allocation	Actual	Balance		Note
1.1	Subgrant	11,279,000.00	8,484,316.07	2,794,683.93	75.22%	
1.2	Koumban Planning	1,177,986.00	937,941.52	240,044.48	79.62%	
Total:		12,456,986.00	9,422,257.59	3,034,728.41	75.64%	

Component 2

2.1	Capacity Building	1,033,011.00	289,621.90	743,389.10	28.04%	
2.2	Assessments	398,090.00	202,887.98	195,202.02	50.97%	
2.3	Sub-Grant Monitoring	601,000.00	366,658.72	234,341.28	61.01%	
2.4	Innovation Fund	183,000.00	97,852.29	85,147.71	53.47%	
Total:		2,215,101.00	957,020.89	1,258,080.11	43.20%	

Component 3

3.1	PRF Staff costs	2,253,793.00	1,383,691.10	870,101.90	61.39%	
3.2	Equipments	200,000.00	45,761.90	154,238.10	22.88%	
3.3	Works	30,000.00	13,604.94	16,395.06	45.35%	
3.4	Audit	69,000.00	27,136.09	41,863.91	39.33%	
3.5	Operating costs	279,000.00	222,425.30	56,574.70	79.72%	
Total:		2,831,793.00	1,692,619.33	1,139,173.67	59.77%	

Component 4

4.1	Capacity Building	62,376.00	52,782.35	9,593.65	84.62%	
4.2	Sub-grant monitoring	117,520.00	79,520.23	37,999.77	67.67%	
4.3	IEC materials	-	-	-	0.00%	
4.4	LN Project management	266,802.00	211,203.27	55,598.73	79.16%	

LAO PEOPLE'S DEMOCRATIC REPUBLIC
Poverty Reduction Fund Program
Budget Allocation vs Actual Payment
For The Period ended 30/09/2018

Annex 08

	Total:	446,698.00	343,505.85	103,192.15	76.90%	
		17,950,578.00	12,415,403.66	5,535,174.34	69.16%	

TOTAL Q3 of FY18

Component 1		Allocation	Actual	Balance		Note
1.1	Subgrant	3,130,000.00	3,214,144.32	(84,144.32)	102.69%	The subproject payment was processed following the initial planning, therefore, only different amount between planning vs actual
1.2	Koumban Planning	175,000.00	172,190.05	2,809.95	98.39%	The activities related to the koumban planning component were implemented completely in this quarter
	Total:	3,305,000.00	3,386,334.37	(81,334.37)	102.46%	

Component 2

2.1	Capacity Building	56,878.00	53,132.99	3,745.01	93.42%	
2.2	Assessments	49,737.00	52,087.86	(2,350.86)	104.73%	
2.3	Sub-Grant Monitoring	135,893.00	123,535.91	12,357.09	90.91%	The remaining of expenditure for monitoring costs will be cleared in next quarter
2.4	Innovation Fund	8,000.00	6,187.43	1,812.57	77.34%	
	Total:	250,508.00	234,944.19	15,563.81	93.79%	

Component 3

3.1	PRF Staff costs	460,000.00	455,382.02	4,617.98	99.00%	
3.2	Equipments	10,000.00	6,702.13	3,297.87	67.02%	
3.3	Works	5,000.00	2,767.73	2,232.27	55.35%	
3.4	Audit	5,000.00	4,095.84	904.16	81.92%	
3.5	Operating costs	80,000.00	80,873.84	(873.84)	101.09%	
	Total:	560,000.00	549,821.56	10,178.44	98.18%	

Component 4

4.1	Capacity Building	27,250.00	24,011.16	3,238.84	88.11%	
4.2	Sub-grant monitoring	20,400.00	19,275.76	1,124.24	94.49%	
4.3	IEC materials	-	-	-	0.00%	
4.4	LN Project management	72,000.00	69,046.62	2,953.38	95.90%	
	Total:	119,650.00	112,333.54	7,316.46	93.89%	
		4,235,158.00	4,283,433.66	(48,275.66)	101.14%	

Approved by:
Executive Director



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Certified by:
Head of Administration and Finance

Boualy SAYAVONG

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LAO PEOPLE'S DEMOCRATIC REPUBLIC

Annex 09

Poverty Reduction Fund Program

Uses of Funds for Expenditure by location and financing source (Cumulative)

For The Period ended 30/09/2018

No.	District	Abb.	Code	IDA	GOL	SDC	TOTAL
				30,000,000.00	6,000,000.00	18,000,000.00	54,000,000.00
1	Vientiane	VTE	0100	1,822,511.38		1,012,611.19	2,835,122.57
2	Phongsaly	PSL	0200	129,789.63		47,893.88	177,683.51
3	Mai	MAI	0202	347,554.69		140,747.38	488,302.07
4	Khua	KHU	0203	462,260.74		69,710.10	531,970.84
5	Samphan	SAM	0204	603,337.90		61,771.91	665,109.81
6	Louangnamtha	LNT	0300	131,226.13		44,591.89	175,818.02
7	Long	LON	0303	143,791.28		231,265.04	375,056.32
8	Viengphoukha	VPK	0304	157,270.80		191,403.56	348,674.36
9	Nalae	NLE	0305	96,684.94		158,220.30	254,905.24
10	Oudomxay	ODX	0400	145,044.50		55,450.27	200,494.77
11	Lar	LAR	0402	201,584.37		69,897.98	271,482.35
12	Namor	NMR	0403	312,666.04		106,972.72	419,638.76
13	Nga	NGA	0404	373,542.69		204,610.75	578,153.44
14	Baeng	BAN	0405	225,233.28		53,639.93	278,873.21
15	Houn	HOU	0406	428,517.02		83,479.06	511,996.08
16	Pakbaeng	PKB	0407	480,248.13		116,792.97	597,041.10
17	Louangprabang	LPB	0600	131,911.99		57,760.38	189,672.37
18	Nambark	NBK	0605	167,141.37		166,377.35	333,518.72
19	Pakxaeng	PKX	0607	318,206.51		269,126.22	587,332.73
20	Phonexay	PXY	0608	405,474.68		230,175.60	635,650.28
21	Viengkham	VKM	0610	376,967.51		239,180.55	616,148.06
22	Phoukoun	PKN	0611	239,153.76		174,396.11	413,549.87
23	Phonethong	PTG	0612	261,800.21		130,145.71	391,945.92
24	Huaphan	HP	0700	139,168.36		61,893.02	201,061.38
25	Xamneua	XNA	0701	400,176.26		196,620.90	596,797.16
26	Xiengkhor	XKR	0702	425,626.41		227,648.42	653,274.83
27	Hiem	HIE	0703	173,953.41		122,816.76	296,770.17
28	Viengxay	VXY	0704	176,411.56		229,194.14	405,605.70
29	Huameuang	HMG	0705	389,179.78		319,297.25	708,477.03
30	Xamtai	XTI	0706	402,392.56		144,809.38	547,201.94
31	Kuan	KUA	0709	434,902.75		219,986.49	654,889.24
32	Xonh	XON	0710	346,987.20		123,547.09	470,534.29
33	Xiengkhouang	XKH	0900	109,358.91		47,109.68	156,468.59
34	Nonghaed	NHD	0903	659,801.47		56,534.62	716,336.09
35	Koun	KOU	0904	338,778.45		110,394.73	449,173.18
36	Morkmai	MM	0905	397,123.18		56,517.07	453,640.25
37	Savannakhet	SVK	1300	145,499.67		69,919.17	215,418.84
38	Phin	PHN	1304	515,926.06		48,202.79	564,128.85
39	Sephone	SPE	1305	704,686.36		411,189.06	1,115,875.42
40	Nong	NON	1306	410,811.69		438,622.37	849,434.06
41	Thapangthong	TPT	1307	357,800.90		184,641.90	542,442.80

LAO PEOPLE'S DEMOCRATIC REPUBLIC

Annex 09

Poverty Reduction Fund Program

Uses of Funds for Expenditure by location and financing source (Cumulative)

For The Period ended 30/09/2018

No.	District	Abb.	Code	IDA	GOL	SDC	TOTAL
42	Athsaphone	ASP	1313	694,493.88		190,971.68	885,465.56
43	<u>Salavanh</u>	SLV	1400	115,110.43		30,012.21	145,122.64
44	Taoy	TAO	1402	248,597.51		204,054.91	452,652.42
45	Toumlan	TLN	1403	270,447.52		128,722.72	399,170.24
46	Samoui	SMI	1408	164,995.60		158,464.87	323,460.47
47	<u>Sekong</u>	SK	1500	149,020.19		49,550.00	198,570.19
48	Lamam	LAM	1501	261,599.04		65,868.79	327,467.83
49	Kaleuam	KLM	1502	259,749.12		355,641.63	615,390.75
50	Darkcheung	DCG	1503	522,845.79		152,421.23	675,267.02
51	<u>Attapeu</u>	ATP	1700	25,391.76		7,507.94	32,899.70
52	Sanamxay	SNX	1703	280,451.93		103,232.47	383,684.40
53	Xanxay	XXY	1704	317,897.75		43,282.47	361,180.22
54	Phouvong	PVG	1705	144,688.78		98,653.10	243,341.88
TOTAL				17,945,793.83	-	8,573,549.71	26,519,343.54

Percentage of Expenditures:

59.82%

0.00%

47.63%

49.11%

Approved by:

Executive Director



Chit THAVISAY

Certified by:

Head of Admin
and Finance

Boualy SAYAVONG

Prepared by:

Accountant

Quarterly Work Plan October - December 2018

No.	Activities	Estimated budget	4th Quarter of FY2018		
			Oct-2018	Nov-2018	Dec-2018
Community Development Division		178,628			
1	KBF training on social safeguard and FRM	45,000			
2	Coordination with concern ministries	8,000			
3	District Annual Evaluation Meeting	75,000			
4	Local Authority Province Annual Exchange Meeting	20,000			
5	Disseminate PRF information through the medias at National and Local level	878			
6	Copy 500 of First 6 months progress report of M&E unite (80 pages)	750			
7	PRF III Introduction spot	3,000			
8	PRF III Introduction film	5,000			
9	Translation Services (PRF Songs Lao into ethnics)	4,000			
10	Visiting PRF activities in the field by media sectors	5,000			
11	Follow up CD activity in the local level	2,000			
12	learning visit to Cambodia to study the social accountability initiative	10,000			
Engineering Division		365,480			
1	Sub-project survey-design	50,000			
2	Village Sub-project design Confirmation Meeting	80,000			
3	Sub-project Kick off Meeting	95,000			
4	VIT Training on Implementation	85,000			
5	CFA - Manual translation	4,000			
6	CFA - Printing Manual	3,480			
7	CFA - Training for ToT	48,000			
Monitoring and Evaluation Division		53,000			
1	Training on the Feedback and Resolution Mechanism including assessment on FRM mechanism and report writing	10,000			
2	Monitoring and Evaluation Capacity Building /Training/workshop	8,000			
3	Indicator training and priority data supporting including report writing	3,000			
4	MIS Training (Database) / Capacity Building	10,000			
5	GIS training	4,000			
6	Follow up the implementation and the status of sub-project at district and Kumban with concerned sectors	5,000			
7	Follow up the use of forms of PRF 3 relate to indicators	5,000			
8	Follow up the capacity of Kumban team to monitor sub-project implementation at village level	5,000			
9	Follow up the developing of GIS KB Map with located of sub-project	3,000			
Finance and Administration Division		2,398,600			
1	Sub-grant for Cycle15	1,800,000			
2	Internal Audit support (CBA)	1,463			
3	PRF staff refresher training FA on budgeting	18,000			
4	Website Update	7,342			
5	Project Consultant M&E	18,395			
6	PRF Staff (Local Consultant)	460,000			
7	Equipments	12,500			
8	Works	900			
9	Audit	10,000			
10	Incremental Operating costs during Oct-Dec 2018	70,000			
Project Management Team		416,893			
1	PRF staff annual meeting and Workshop	150,000			
2	Meeting PMT/Provincial Coordinators	30,000			

Quarterly Work Plan October - December 2018

No.	Activities	Estimated budget	4th Quarter of FY2018		
			Oct-2018	Nov-2018	Dec-2018
3	PRF Board Meeting	50,000			
4	BA & TA Technincal & Cost Effectiveness Assessment	16,893			
5	Sub-project monitoring by (provincial and district for all concern division)	145,000			
6	PRF staff field visit for donors supervision missions	5,000			
7	Innovative Fund	20,000			
LN: Livelihood and Nutrition		105,387			
1	Selected Livestock Raising Techniques for SHG/Village Veterinary	9,000			
2	Bookkeeping and Accounting Training & Saving and Loan Management Training	2,387			
3	- Monitoring by LN Team	21,000			
4	Admin Cost	1,000			
5	Staff Cost	72,000			
Grant Total		3,517,988			

Summary of Quarterly Work Plan July - September 2018

No.	Activities	Note
Community Development Division		
1	Village Report Back meeting (with train village social audit committees)	Delay to use in next quarter
2	Coordination with concern ministries	Poverty Reduction projects convergent in Ducjeung district
3	Second KBF Monthly Meeting and district sub-project implementation & Coordination Meeting	Done
4	PRF staff refresher training on environmental and social safeguards	Done
5	Learning visit to Cambodia to study the social accountability initiative	Move to Q4/2018
6	Disseminate PRF information through the medias at National and Local level	Done, and on going
7	PRF III Introduction spot	Move to Q4/2018
8	PRF III Introduction film	Move to Q4/2018
9	Translation Services (PRF Songs Lao into ethnics)	Move to Q4/2018
10	Follow up CD activity in the local level	Done, for monitoring activities (IEC and Safeguard) and collecting news for PRF video films
Engineering Division		
1	Refresher training on (Survey-design + Quality Control QA)	Technical refresher training have been hold during Sept 2018 at Xayabouly, for the rest of budget will carry forward to implement in the next quarter.
2	Sub-project survey-design	Additional survey-design at SVK,LNT and XHK provinces during reporting period, for the rest of budget will carry forward to implement in the next quarter.and re-survey will carry out until the end of the year. The re-survey will start after confirm with the community on the changing of the subproject from priority list and subproject are impacted by disaster
3	RMG monitoring	Central and Provincial are on summarizing RMG budget plan during reporting period, for the remaining fund balance will carry forward to implement in the next quarter.
4	Sub-project monitoring by TA central	Not yet implement during reporting period, for the remaining balance will carry forward to implement in the next quarter. It is a dry season it can easily access to the site.
Monitoring and Evaluation Division		
1	Training on the Feedback and Resolution Mechanism including assessment on FRM mechanism and report writing	Used to train M&E staffs in Vientiane (ME meeting 09/2018)
2	Monitoring and Evaluation Capacity Building /Training/workshop	
3	Indicator training and priority data supporting including report writing	
4	MIS Training (Database) / Capacity Building	

Summary of Quarterly Work Plan July - September 2018

No.	Activities	Note
5	Follow up the implementation and the status of sub-project at district and Kumban with concerned sectors	Followed up sub-project implementation in Sepone district, Savannakhet province (17-22-07/2018)
6	Follow up the use of forms of PRF 3 relate to indicators	Followed up sub-project implementation in Sepone district, Savannakhet province (17-22-07/2018) and Used to train M&E staffs in Vientiane (ME meeting 09/2018)
7	Follow up the capacity of Kumban team to monitor sub-project implementation at village level	Followed up sub-project implementation in Sepone district, Savannakhet province (17-22-07/2018)
Finance and Administration Division		
1	Sub-grant for Cycle15	
2	PRF staff refresher training FA	Done, Technical training to provincial staff at XYBL province during Setp 2018, the remaining fund balance will carry forward to implement in the next quarter
3	PRF staff refresher training Procurement	Done procurement training to provincial staff at XYBL province during Sept 2018
4	Senior Technical Advisor on Development Consultant	Done payment of Jul-Sept 2018
5	Website Update	On processing of websit update, will be finished in the next quarter QIV/2018
6	Project Consultant M&E	On reviewing the report so the rest of budget will carry forward to the next quarter QIV/2018
7	PRF Staff (Local Consultant)	
8	Works	Done, Office maintenance at Hiem dist at HP province during Sept/2018
9	Incremental Operating costs during Jul-Sept 2018	
Project management Team		
1	BA & TA Technincal & Cost Effectiveness Assessment	Waiting final report which M&E division are on reviewing so the rest of budget will carry forward to pay in the next quarter QIV/2018
2	Sub-project monitoring by (provincial and district for all concern division)	Daily local SP monitoring
3	PRF staff field visit for donors supervision missions	There is no donors supervisoin during the reporting period so the rest of budget will be carry forward to the next quarter Q4/2018.
4	Innovative Fund	Done, payment to HELVETAS Swiss Intercooperation for the Third birdge of SDC,PRF and Helvetas, for the negative balance the annual budget can be cover.
LN: Livelihood and Nutrition		
1	Selected Livestock Raising Techniques for SHG/Village Veterinary	There is no implementation during the reporting period due to raining season and natural impact.
2	Bookkeeping and Accounting Training & Saving and Loan Management Training	The training have been hold during the reporting period due to changing the new committees in 165 target villages, so this budget line have spent over against to budget plan, the nagative fund balance the LN annual budget can be cover.

Summary of Quarterly Work Plan July - September 2018

No.	Activities	Note
3	Technical Trainings and learning visits for Livelihood Staff include (LN Technical Trainings (Various technical trainings: Pig breeding, Fish breeding and Goat breeding)	Done, refer to the requirement of technical support
4	- Monitoring by Central Staff	Done for reporting period
5	- Monitoring by Provincial Staff	Done for reporting period
6	- Monitoring by DLO and VLC	
7	- Public Information and outreach package Xcopying of Ledger for VSMC)	Still waiting the Microfinance specialist to improve the Bookkeeping and accounting system of SHG
8	Staff Cost	Done, implement daily