MSOutlook 2007 Set Rule

ຕົວຢ່າງວິທີຕັ້ງ ກິດໃຫ້ລືບ SPAM ໂດຍອັດຕະໂນມັດ.

--> Tools --> Rules and Alerts

🕑 Inbox - Microsoft Outloc	ok			
<u>Eile E</u> dit <u>V</u> iew <u>G</u> o	Too	ls <u>A</u> ctions O <u>u</u> tlook Connecto	ur 👘	Business Contact Manager <u>H</u> elp
: 🔂 <u>N</u> ew 👻 🍓 🖓 🗙		S <u>e</u> nd/Receive	•	📰 🡻 📑 Send/Re <u>c</u> eive 👻 🖄 🛙
Business Contact Mana		Instant Search	•	nk 🔂 Lin <u>k</u> to Record 🗧
Mail Favorite Folders	111 121	Address <u>B</u> ook Ctrl+Shift+B Organi <u>z</u> e		
Inbox	(A)	Rules and Alerts		
🧔 <i>Unread Maii</i> 🔄 Sent Items	0	Mailbo <u>x</u> Cleanup Empty "Deleted Items" Folder		to show in this view.
Mail Folders			1	-
🧟 All Mail Rems		Louis		
 Personal Folders Deleted Items Drafts Inbox Junk E-mail MyMail Outhox 		<u>A</u> ccount Settings Tru <u>s</u> t Center <u>C</u> ustomize <u>O</u> ptions		
RSS Feeds Sent Items Go Search Folders Archive Folders Business Contact Ma	inage	r		

ຈາກນັ້ນຈະເຫັນຟອມນີ້ອອກມາ ເຮົາສາມາດລືບ Rule ທີ່ມີຢູ່ແລ້ວອອກແລ້ວສ້າງໃໝ່ ເມື່ອກິດທີ່ New Rule

🔌 New Rule Change Rule 👻 🗈 Copy 🗙 Delete	e 🛛 🔹 🖶 Rup Rules Now Options		
Rule (applied in the order shown)			
Clear categories on mail (recommended)	10	<u>X</u>	
de descuistion (slip), en undevliged unbug to adity.			+
Apply this rule after the message arrives assigned to any category clear message's categories			
Enable rules on all RSS Feeds			

ເລືອກທີ່ Delete a conversation ຈາກນັ້ນຖັດມາ ຄລິກທີ່ specific words

mail Rules Manage /	Alerts	
<u>≥ N</u> ew Rule… ⊂ha	Rules Wizard	
Rule (applied in th	Start from a template or from a blank rule Step 1: Select a template	
	Stay Organized	
	Move messages from someone to a folder Move messages with specific words in the subject to a folder Move messages sent to a distribution list to a folder	
	X Delete a conversation	
ule description (click	Flag messages from someone for follow-up Move RSS items from a specific RSS Feed to a folder Stay Up to Date	
	 Display mail from someone in the New Item Alert Window Play a sound when I get messages from someone Send an alert to my mobile device when I get messages from someone Start from a blank rule 	
	Check messages when they arrive	
Enable rules on all		-
	Step 2: Edit the rule description (click an underlined value)	
	Apply this rule after the message arrives with <u>specific words</u> in the subject delete it	
	Example: Delete mail with Great Deal in the subject	2
	Cancel < Back Next > Finish	

ເພື່ອກຳນົດວ່າຖ້າມີຄຳເວົ້າແນວໃດແລ້ວຈະໃຫ້ມັນລືບ

ໃນວົງຂໍໃຫ້ເລືອກ ຄຳທີ່ຕ້ອງການຈະລືບ ແລ້ວກິດປຸ່ມ Add ໃນນີ້ເຮົາເລືອກ [spam] ແລະ [SPAM] ແລ້ວກິດ OK

Rules and Alerts		8 2	
E-mail Rules Manage #	Alerts		
New Rule	Rules Wizard	8	
Rule (applied in th	Start from a template or from a blank rul Step 1: Select a template	le	
	Stay Organized		
	👌 Move messages from someone 🗎	to a folder	
	Move messages with specific wo	ords in the subject to a folder	
	Move messages sent to a distrib	oution list to a folder	
	Delete a conversation	10 2 (11 (10 (10 (1)))	
<u>, </u>	Flag messages from someone for Move DSS items from a specific	or rollow-up RSS Feed to a folder	
Rule description (click	Stay Up to Date		
	 Display mail from someone in the U Play a sound when I get message Send an alert to my mobile deviant Start from a blank rule 	e New Item Alert Window ges from someone ce when I get messages from someone	
	🖂 Check messages when they ar	Search Text	-?- -
	🖃 Check messages after sending	Specify words or phrases to search for in the s	ubject:
Enable rules on all		[SPAM]	Add
	Step 2: Edit the rule description (click ar	Search list:	
	Apply this rule after the message arriv with <u>specific words</u> in the subject delete it	"[spam]"	Remove
	Example: Delete mail with Great		
			OK Cancel
	Cancel	< Back Next > Finish	

ຈາກນັ້ນກິດ Next ໄປຈົນມາຮອດຟອມນີ້ ເຮົາສາມາດໃສ່ຊື່ໃຫ້ກິດທີ່ສ້າງ ແລະ ໃຫ້ Run ດຽວນີ້ເລີຍໂດຍເລືອກໝາຍຖືກທີ່ Run ຈາກນັ້ນກິດ Finish

Rules Wizard	X
Finish rule setup.	
Step 1: Specify a name for this rule	
[spam]	
Step 2: Setup rule options	
Run this rule now on messages already in "Inbox"	
V Turn on this rule	
Create this rule on all accounts	
Step 3: Review rule description (click an underlined value to edit)	
Apply this rule after the message arrives with [spam] in the subject delete it	
2	
Cancel < Back Next > Finis	h

ສຸດທ[້]າຍເຮົາກໍ່ໄດ[້] Rule ລືບ SPAM ໂດຍອັດຕະໂນມັດດັ່ງລຸ່ມນີ້

è New Rule Change Rule 🗸 🗈 Copy 🗙 De	elete 📔 🔹 🐥 Run Rules Now Options	
Rule (applied in the order shown)	Actions	
ule description (click an underlined value to edit): Apply this rule after the message arrives		-
delete it		
Enable rules on all RSS Feeds		

<u>ໝາຍເຫດ:</u>

ໃຫ້ລອງສ້າງ Rule ໃໝ່ ທີ່ແມ່ນອີເມວຂອງໃຜຜູ້ໜື່ງ ແລ້ວ ໃຫ້ມັນໄປເກັບຢູ່ Folder ທີ່ຕົນໄດ້ສ້າງເອົາໄວ້.