

**CAPACITY BUILDING ACTIVITIES-PRF II-2011-2016**

<b>CAPACITY BUILDING ACTIVITY</b>	<b>PARTICIPANTS</b>	<b>INDICATIVE DURATION</b>	<b>INDICATIVE TIME LINE</b>	<b>EXPECTED OUTCOME</b>
<b>Master Trainers (trained by outside experts)</b>				
Training of Master Trainers on Community Capacity Building	10-15 from PRF central, province, district; and NLCRDPA.	15 days in 3 rounds (including 2 rounds in field)	First rounds starts 2 months before orientation meetings begin, subsequent rounds to coincide with training of KB facilitators, village vision meeting, KB accountability meeting	A cadre of master trainers who fully understand PRF's CDD approach, social mobilization, participatory development plans, gender issues, social safeguards, feedback & resolution mechanisms
Training of Master Trainers on Preparation, Implementation and Maintenance of Sub-projects	10-15 from PRF central, province, district, including provincial technical advisor.	15 days in 3 rounds (including 2 rounds in field)	First rounds starts 2 months before KB Development Plan Meeting, subsequent rounds to coincide with sub-project design, sub-project implementation, and village & KB implementation and maintenance	A cadre of master trainers who fully understand PRF's CDD approach, and the appropriate design of community driven preparation, implementation maintenance of small-scale infrastructure projects, technical specifications, environmental safeguards, and DRM principles.
Training of Master Trainers on FM & procurement	10-15 from PRF central, province, district	15 days in 3 rounds (including 2 rounds in field)	First rounds starts 2 months before orientation meetings begin, subsequent rounds to coincide with training of KB facilitators, training of KB finance and procurement team, KB accountability meeting	A cadre of master trainers who fully understand PRF's CDD approach, community driven FM and procurement.
Specific Training for M&E staff	PRF M&E staff at central and provincial levels, and young graduates	15 days	First round starts before village orientation meeting	Strengthened capacity of PRF M&E staff
<b>Training of Trainers (trained by MOTs)</b>				
Training of Trainers on Community Capacity Building	PRF district coordinator, and district capacity building officers, and representative from key counterpart line-ministries	20-25 days (in 4-5 rounds)	First round starts 1 month before the orientation meetings begin, subsequent rounds to coincide with training of KB facilitators, village vision meeting, KB accountability meeting	A cadre of trainer of trainers who fully understand PRF's CDD approach, social mobilization, participatory development plans, gender issues, social safeguards, feedback & resolution mechanisms
Training of Trainers on Preparation,	PRF technical advisor at district level, and	20-25 days (in 4-5 rounds)	First rounds starts 1 month before KB Development Plan Meeting,	A cadre of training of trainers who fully understand PRF's CDD

Implementation and Maintenance of sub-projects	representative from key counterpart line-ministries		subsequent rounds to coincide with sub-project design, sub-project implementation, and village implementation and maintenance	approach, and the appropriate design of community driven preparation, implementation maintenance of small-scale infrastructure projects, technical specifications, environmental safeguards, and DRM principles.
Training of Trainers on FM and Procurement	PRF FM and procurement staff at district levels	20-25 days (in 4-5 rounds)	First rounds starts 1 month before orientation meetings begin, subsequent rounds to coincide with training of KB facilitators, training of KB finance and procurement team, KB accountability meeting	A cadre of master trainers who fully understand PRF's CDD approach, community driven FM and procurement
<b>Training of KB functionaries</b> (trained by TOT, with support from MOTs as needed)				
Training of KB functionaries	PRF KB facilitator teams, KB community team leader, and 2-3 GoL KB development committee members	30-35 days (in 5-6 rounds)	First round to begin before the village vision meeting	KB facilitator teams, KB community team leaders, and GoL KB development committee members fully understand PRF's CDD approach, social mobilization, participatory development plans, gender issues, social safeguards, feedback & resolution mechanisms
	PRF KB Procurement teams	10 days (in 2 rounds)	First round to begin before sub-project kick-off meeting	PRF KB Procurement teams understand PRF's CDD approach, community driven procurement as it relates to sub-projects
	PRF KB FM teams	10 days (in 2 rounds)	First round to begin before sub-project kick-off meeting	PRF KB FM teams understand PRF's CDD approach, basic FM as it relates to sub-projects
	PRF KB Preparation, Implementation & Maintenance of Sub-projects teams	30-35 days (in 5-6 rounds, once in every 2 months)	First round to begin before the Sub-project implementation and arrangement meeting	PRF KB Preparation, Implementation & Maintenance of Sub-projects teams fully understand PRF's CDD approach, and the appropriate design of community driven preparation, implementation maintenance of small-scale infrastructure projects, technical

				specifications, environmental safeguards, and DRM principles.
<b>Training of Village Representatives</b> (by TOT, with KB facilitators)				
Training of village representatives	2 representatives per PRF village (1 woman, 1 man)	3 days (in 1 round)	Training to take place in conjunction with KB development plan meeting	Village representatives understands the basics of PRF's CDD approach, can speak on behalf of the village, can assist KB facilitators (and village head) in mobilizing villagers to PRF meetings (in particular vulnerable HHs), and maintain the PRF board.
Training of Village Preparation, Implementation & Maintenance Team of Sub-projects (by district TOT, with KB preparation, implementation and maintenance of sub-projects team)	In villages that receive PRF sub-projects, 3 persons(implementation coordinator, material & equipment officer, operations & maintenance coordinator)	30-35 days (in 5-6 rounds)	Training to take place in conjunction with sub-project kick-off meeting	In villages that receive PRF sub-projects increased community capacity to prepare, implement and maintain sub-projects
Training of village conflict resolution committee (by district CD, and KB facilitators)	Village elder, village head, LWU, LYU, village police, village army, + PRF village representatives	0.5 day	Training to take place in conjunction with village vision meeting	In each PRF village a functioning village conflict resolution committee.