



Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Agriculture and Forestry
Community Livelihoods Enhancement and Resilience

Ref. No. **0555**/CLEAR
Vientiane Capital, date: 22 August 2024

Request for Expression of Interest (REOI)
For Consulting Service
For the Development of an Integrated Management Information System
Contract No. CLEAR_C.064-2024

The Government of Lao People's Democratic Republic (hereinafter called "Borrower") has received financing from the World Bank toward the cost of Community Livelihoods Enhancement and Resilience Project (CLEAR) and intends to apply part of the proceeds for Consulting Service for the Development of an Integrated Management Information System (MIS).

The Community Livelihood Enhancement and Resilience (CLEAR) project aims to improve rural livelihoods and consumption of diverse foods for targeted vulnerable communities, and to respond promptly and effectively in case of Eligible Crisis or Emergency. CLEAR is a community and local development project that builds off the Poverty Reduction Fund series under the Ministry of Agriculture and Forestry, while taking advantage of Lao PDR's changing rural sector and evolving policy framework.

The main objective of this assignment is to hire a qualified MIS/IT Consulting Firm (hereinafter called "Consultant") for the design and development of the MIS to make it an integrated MIS Platform to serve as the main source of information for semester and annual reports. In this regard, the following objectives need to be achieved as part of this execution:

- Conduct a comprehensive Gap Analysis, Functional and System Requirements Study; Develop a detailed Functional and System Requirement Study/Gap Analysis Document (SRSD) for review and approval;
- Develop a System Design Document (SDD) as technical system documentation;
- Do design, coding and implementation of the MIS Platform on agreed SRSD;
- Ensure MIS's interoperability with external data sources to integrate data;
- Conduct system installation, configuration on MIS server;
- Handover complete system to CLEAR including full ownership of the source code and system documents;
- Provide monthly technical MIS operationalization and maintenance support throughout the duration of the project up to 45 months from 2023 to 2027, including six months after project closure;
- The team should be composed of one Team Leader, one System Analyst and one Database Administrator.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://prflaos.org/procurement/announcements>.

The CLEAR now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Key Experts will not be evaluated at the shortlisting stage. The shortlisting criteria are:

- Be a legal entity with business license granted by appropriate authority of Lao PDR;

- At least ten (10) years of specific experience in providing similar services in software developing, system requirements and analysis to map organizational requirements into MIS;
- Proven record on successful completion of at least five (5) assignments (contracts) related to MIS system.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" fourth edition of November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultants' Qualifications Selection (CQS) method set out in the Procurement Guidelines/Regulations.

Further information can be obtained at the address below during office hours from 08:00 to 16:00 hours, from Monday to Friday (Standard Lao PDR time).

Expressions of interest must be delivered in a written form to the address below (in person or by email) by 16:00 hour no later than 09 September 2024 (closing date).

Ministry of Agriculture and Forestry
Community Livelihoods Enhancement and Resilience Project Office
C/o Prime Minister Council's Office
Sisavat Village, Chanthaboury District
Vientiane Capital, Lao PDR
Phone: 856-21-261479-80
Attention: Procurement Unit
Email: youthavinh@clearlaos.org

Your Sincerely,



Mr. Phatnakhone KHANTHAMIXAY