



Lao People's Democratic Republic
Prime Minister Office

*National Leading Committee for Rural
Development and Poverty Eradication*

Poverty Reduction Fund

Quarterly Progress Report
October – December 2010

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List of Abbreviation

AusAID	Australian Agency for International Development
BD	Bidding Document
BoQ	Bill of Quantity
CB	Capacity Building
CD	Community Development
CDD	Community Driven Development
CFA	Community Force Account
DDF	District Development Fund
DDM	District Decision Meeting
DOS	Department of Statistics
DPM	District Prioritization Meeting
DRM	Disaster Risk Management
FA	Financial and Administration
FCRM	Feedback and Conflict Resolution Mechanism
FMR	Financial Monitoring Report
FY	Fiscal Year (01/10 of the former year to 30/09 of the quoted year)
JFDS	Japanese Social Development Fund
GoL	Government of the Lao PDR
GPAR	Governance Program for Administrative Reform
IDA	International Development Association (World Bank)
IEC	Information, Education and Communication
KB	Koumban Pathana (Sub-district unit comprising neighboring villages – Former Khet)
KSPPO	Koumban Subproject Proposal Outline
LECS	Lao Expenditure and Consumption Survey
LWU	Lao Women’s Union
LUFSSIP	Lao Uplands Food Security Improvement Project
MAF	Ministry of Agriculture and Forestry
MBO	Mass Base Organization
MDGs	Millennium Development Goals
M&E	Monitoring and Evaluation unit
MIC	Middle Income Country
MIS	Management Information System
MPI	Ministry for Planning and Investment
MoF	Ministry of Finance
NOL	No-Objection Letter
NGPES	National for Growth and Poverty Eradication Strategy
NLBRDPA	National Leading Board for Rural Development and Poverty Alleviation
NSEDP	National Socio-Economic Development Plan
O&M	Operation and Maintenance
ORAF	Operational Risk Assessment Framework
PACSA	Public Administration and Civil Service Authority
PDO	Project Development Objective
PG	Poverty Grading
PMT	PRF Project Management Team

POM	Project Operation Manual
PPA	Project Preparation Advance
PRF	Poverty Reduction Fund
PWT	Public Work and Transportation
RFQ	Request for Quotation
SA	Senior Advisor
SDC	Swiss Agency for Development and Cooperation
SDR	Special Drawing Rights (Currency used by the International Monetary Fund and the World Bank)
SoE	Statement of Expenditure
SW	Small Work contract
TA	Technical Assessment
ToR	Terms of Reference
USD	Dollar of the United States of America
VNPA	Village Needs and Priority Assessment
VP	Village Profile
WB	World Bank

Executive Summary

This quarterly progress report represents the project implementation from the period of October to December 2010 in which describing the implementation of the remaining activities in Cycle VII and the progression of Cycle VIII. Additionally, the planning of PRF activities from January to March 2011 has also been included.

The implementation of Cycle VII is close to completion. By the end of December 2010, 453 of 463 subprojects have been launched in all targeted villages with 446 subprojects complete and 7 subprojects initiated with a completion rate above 50%. The rest of 10 subprojects were inactive still.

The planning of Cycle VIII activities started earlier as to align with the schedule of the socio-economic plan. However, it is relatively slow in implementation. It can be explained that with different sources of fund and targets and objectives, list of eligible sub-projects has been revised several times to meet their requirements. This, to some extent, has slowed down the process. Procurement is another key concern of the donors where all related documents needed to be carefully revised to ensure the compliance of the procurement procedures to the Project Operation Manual (POM).

The LUFSSIP Supervision Mission took place from October 18 to 29, 2010. The main objectives of the mission were to **(1)** review the project implementation arrangement, annual work plans and cost tables; **(2)** review the Project Operational Manual and provide Project Coordination Office (NCO) technical inputs as needed; **(3)** advise the NCO on meeting the relevant project legal covenants as they relate to financial management and procurement arrangements, M&E and safeguards; and **(4)** agree on the next steps on the project implementation.

A joint team of the World Bank and the Swiss Agency for Development and Cooperation Identification Mission for the proposed Poverty Reduction fund Phase II conducted during September 20-October 8, 2010. In order to secure the smooth operation and proper transfer, the donors suggested PRF to proceed on the request of PPA with the total amount of US\$975,000 in which to be used for the preparation of Cycle IX as well as PRF II. More importantly, it will also require significant Government contribution as to stimulate more funds from distinct donors.

PRF assessments are requested by the donors and 3 assessments are required: **(1)** Participatory Assessment; **(2)** Technical, Utilization and Satisfactory Assessment; and **(3)** Capacity Building for Local Institution Assessment. The Participatory Approach Assessment Report by the SYNESIS Consultancy was submitted to the World Bank for comments. The findings of the assessment pointed out some strengths and challenges

to be considered if to effectively apply the approach. The 2 remaining assessments are under preparation and the progress will be reported in the next quarter.

Relating the Feedback and Resolution Mechanism, the workshop was carried out on October 5, 2010 to review the current FCRM adopted by the PRF and to facilitate discussion around improvement in PRF and development for an action plan for the PRF II to roll out a robust FCRM. The new FCRM trial will first be implemented in 2 pilot districts (Khoun and TaOy). Additionally, IEC tool related to the new FCRM will also be produced.

Several activities related the Environmental and Social Safeguard were taken place, one of which was the Video Conference on Disaster Management where representatives from 5 Asian countries took part in the discussion. As part of the preparation, the specialist from the World Bank carried out the review of the Environmental aspect of PRF in Xiengkhouang province.

A sound PRF's performance has been recognized, as a consequence, distinct donors have expressed their interests in funding the activities of the PRF. One of those is the Japan Social Development fund (JSDF) who has provided the amount of US\$2,615,500 while the Australian Agency for International Development (AusAID) offered \$US2.1 million to support the PRF's activities.

1. Subprojects Planning and Implementation

1.1 Cycle VII monthly implementation Progress

At the end of October 2010, out of 463 sub-project selected for funding, 452 sub-projects have been initiated (97%). 439 sub-projects have been completed while 12 sub-projects have a completion rate above 50% and 1 sub-project under 50%. Nevertheless, 11 sub-projects were still inactive and this leads to the delay of the implementation. In responding, the PMT discussed on the issues as to be able to launch the implementation as soon as possible or if any actions needed to be taken. (figure 1 & 2). In terms of budget, 37.59 billion kip has been transferred to koumban account to support the implementation, which contributed to 73% of the overall budget available for this cycle.

At the end of November 2010, the number of active sub-projects remained the same, but 3 additional sub-projects were completed, while 9 sub-projects had a completion rate above 50% and 1 subproject had a completion rate below 50% and 7 sub-projects were still inactive with 4 sub-projects been cancelled. The cause of cancellation is the impracticability of 3 drilled well sub-projects in Saravanh province and 1 drilled well sub-project in Savannakhet will also be cancelled since after the survey there is no water and it only be possible if the depth is reached which will then affect the limited budget (Details can be seen in Annex 15). (figure 1 & 2). By the end of the month, 39.73 billion kip was transferred to koumban account for sub-projects implementation (77%) (figure 3).

By the end of December 2010, out of the 463 approved sub-projects, 453 subprojects (98%) started and 446 sub-projects have been completed (96%). 7 sub-projects (1%) have a completion rate above 50% and 7 sub-projects were still inactive and 3 were cancelled (figure 1 & 2). In terms of budget, 40.35 billion kip have been transferred to koumban account (figure 3 and annex 16).

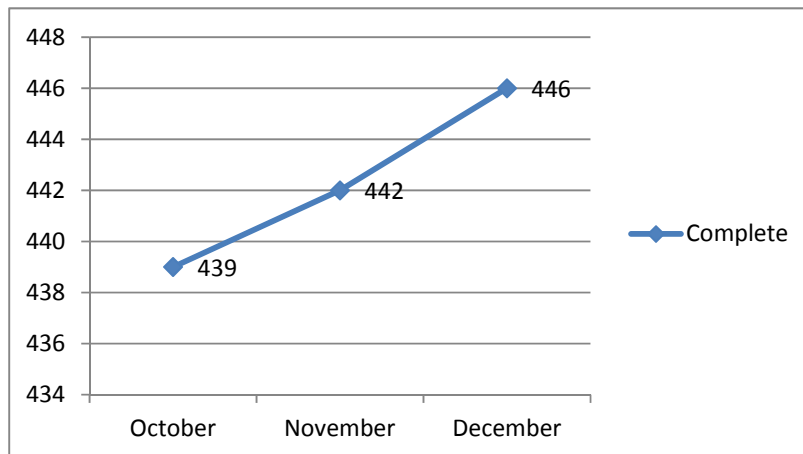
The figures below summarize the implementation progress of the Cycle VII sub-projects and budget transferred during the reporting period, and show that the progress was steady and relatively slow.

This trend illustrates the end of a PRF cycle implementation period where remaining subprojects are those facing most difficulties to be completed. For instance, the remoteness of the sub-project location with difficult road access, difficulties to find construction companies, natural disaster such as flood, landslide are the main factors which causes the delay in the implementation and completion of these sub-projects.

1.2 Main issues

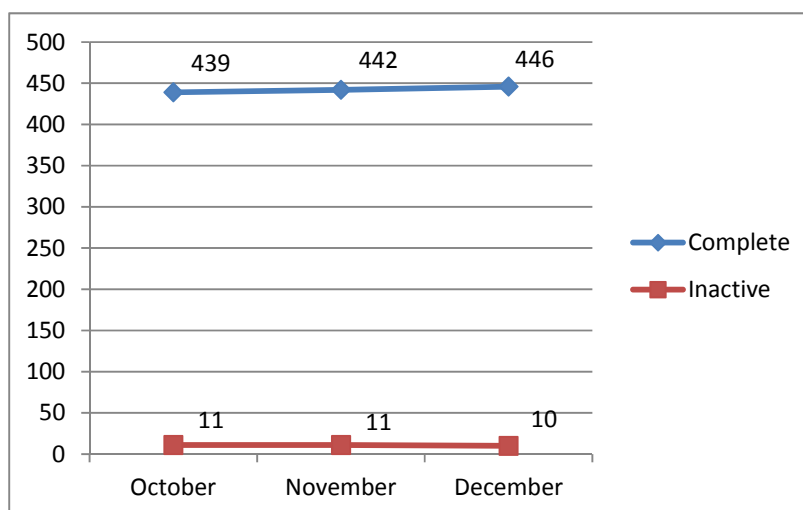
Additionally, besides the progression and completion of most subprojects, by the end of this reporting period there were some inactive subprojects in Savannakhet, Saravan and Sekong province even it is now reaching the end of the implementing period. The main reasons behind these are difficulties faced particularly the poor conditions of the targeted areas. Moreover, natural disaster is also a core constraint that prevents the launching. Up to December 2010, there were still 10 inactive subprojects most of which are in Sekong province where transportation is a main obstacle. List of inactive subprojects can be seen in Annex 15.

Figure 1: Sub-projects completion (Oct - Dec 2010)



Source: Provincial Monitoring and Evaluation Unit Jan 2011

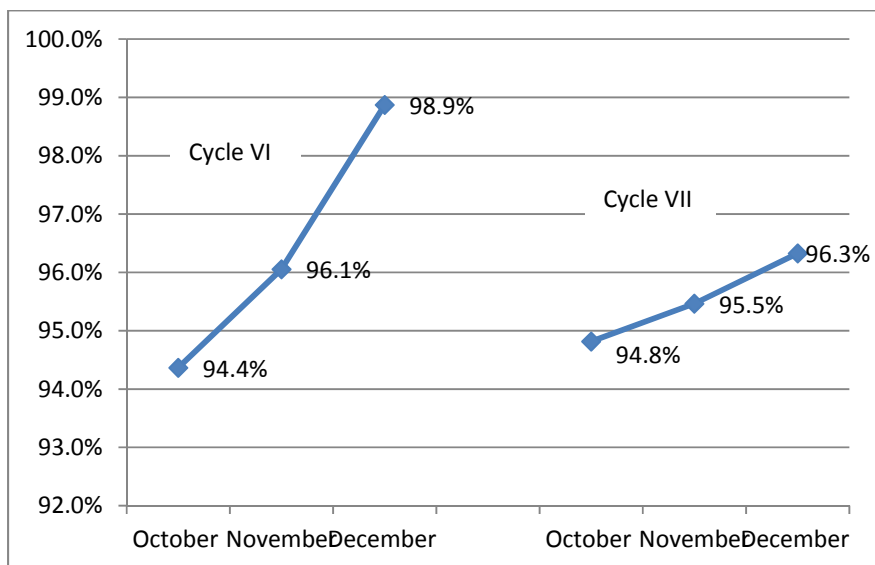
Figure 2: Complete and Inactive Sub-projects (Oct – Dec 2010)



Source: Provincial Monitoring and Evaluation Unit Jan 2011

If to compare to the same period of Cycle VI (Oct-Dec 2009), there were some differences in the rate of progression. Cycle VI, in particular, the completion of sub-projects rose from 335 (94.4%) in October to 341 (96.1%) in November and to 351 (98.9%) in December, showing the progression of 4.5%. While the progression rate of Cycle VII representing to only 1.5% after the 3-month implementing. Most of cycle VII remaining inactive sub-projects are those in Sekong province where transportation is a main constraint. As a result, the implementation of those sub-projects has to be paused for sometimes, this contributes to the stable and slow progression. Additionally, 3 drilled well construction sub-projects in Saravanh province were cancelled since after the survey, they are infeasible.

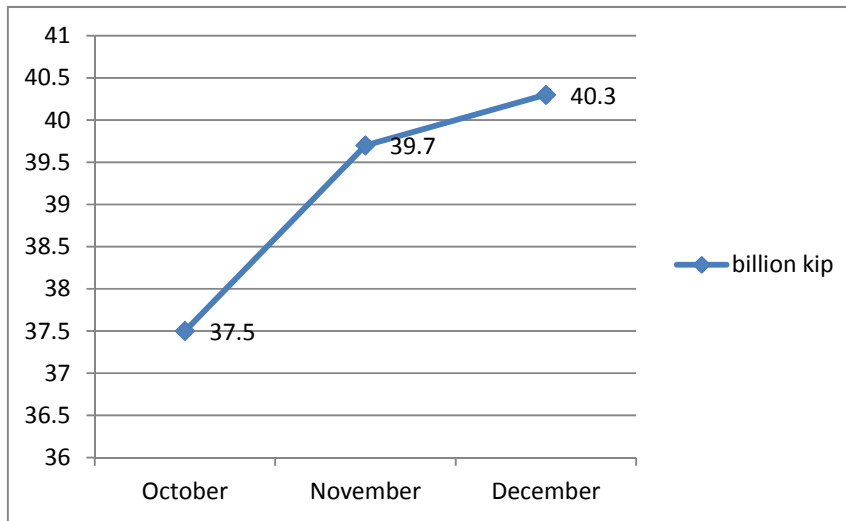
Figure 3: Cycle VII Sub-projects completion during the quarter compared to Cycle VI Sub-projects completion (Oct-Dec 2009)



	Cycle VI (2009)		Cycle VII (2010)	
	SP	%	SP	%
October	335	94.4%	439	94.8%
November	341	96.1%	442	95.5%
December	351	98.9%	446	96.3%

Source: Provincial Monitoring and Evaluation Unit Jan 2011

Figure 4: Budget transferring to Koumban bank account



Source: Provincial Monitoring and Evaluation Unit Jan 2011

1.3 Cycle VIII Implementation Progress

Cycle VIII (last cycle of the PRF's additional phase (2008-2011)), is somehow a critical cycle in which all processes needed to be well-planned and managed practically. As requested by the Government in order to be aligned with the socio-economic development plan cycle and fiscal year, the preparation of the Cycle VIII had started earlier than the previous cycles. However, the actual implementation is considered behind the schedule.

The launch of the procurement process took place during the beginning of November 2010 in all targeted districts. After the procurement process, 448 sub-projects were ready for implementation (450 subprojects were reported previously). 2 sub-projects are eliminated from the list since after the detailed technical survey, it is found that 3 Spring Gravity Fed Systems in 3 villages were coming from one source of water and it is feasible to serve them from one source which considered to be one sub-project. Therefore, the number and budget allocated to sub-projects have been adjusted accordingly (Annex 8).

Cycle VIII, specifically, is funded by various sources apart from the PRF's alone as previous normal cycles. An additional source is the fund from the Lao Uplands Food Security Improvement Project (LUFSIP) as to provide rural basic infrastructure in which related to the agriculture as to improve the living standard of the community in 5 provinces (component 3a). Another additional source of fund was provided by the SDC with a budget total of US\$1.05 million. Therefore, to be able to functionally manage all sources of fund it requires a better tracking system. Additional sub-projects funded by the SDC comprise of 36 sub-projects in 5 provinces – Huaphan, Xiengkhouang,

Luangnamtha, Savannakhet and Champasack, the procurement processes are expected to be carried out in March 2011 and completed by June 2011 (Details can be seen in Annex 27)

During this quarter, only 57 training sub-projects were checked and approved from CD unit. Based on the calculation, the training sub-projects contributes to 30% if compare to the overall training sub-projects, and 27% if compare to the whole amount of budget. As Some Bill of Quantity of some training sub-projects were cut down, particularly the demonstrative equipments of the session since those proposed sub-projects were not under the support of PRF.

1.4 Analysis and Comparison between Cycle VIII and Previous Cycles

The launching of the cycle VIII was relatively slow (behind the schedule) compare to the previous cycle in the same period where 64 sub-projects had been initiated with 3 sub-projects had a completion above 50% and the rest were under 50% of the total work while Cycle VIII was still in the process of preparation.

1.5 Main issues

It can be explained that while cycle VIII is the last cycle of the additional phase, added sources of fund are also available. With their different targets and objectives, list of eligible sub-projects has been revised several times to meet their requirements. This, to some extent, has slowed down the process. Additionally, the donors are really concerned with the procurement systems where all related documents needed to be carefully revised to reduce the risks of non-compliance with procurement procedures specified in the Project Operation Manual (POM).

2. Feedback and Resolution Mechanism:

On October 5, 2010, WB and PRF organized a workshop on FCRM at Don Chan Palace, Vientiane Capital. The objective of the meeting is:

- To orient PRF staff to affective feedback and conflict resolution mechanisms (FCRMs);
- To review the current FCRM of PRF; and
- To facilitate discussion around improvement in PRF and development for an action plan for PRF II to roll out a robust FCRM.

Participants of the workshop include the CD and ME staffs from each targeted provinces; CD and ME unit at the central level as well as the government staffs from each ministry; Lao Women Union and Lao front. Based on the discussion during the

workshop, CD team has developed an action plan on the FCRM for PRF II. The action plan will first be applied in two targeted pilot districts.

After the workshop, during Dec 2010 to Jan 2011, M&E and CD teams together with the PRF's Technical Advisor have discussed on a new Feedback and Resolution Mechanism (FRM) for PRF II to be used in the two pilot districts in cycle 9 (Khoun district of Xiengkhouang province and TaOy district of Saravanh province). In coordination with the WB, the PRF team has continued to work on the FRM action plan in which include the following main activities:

- Update on new guideline of FRM
- Design new FCRM poster, booklet, brochure and spot
- Plan the study visit NT2 project on Feedback and resolution mechanism, The participant for this visit will be involves all CD staffs, DC, district deputy from two pilot districts and CD, ME, PC and NLBRDPA from two provinces and PRF staffs from CD and ME unit at central level.
- New FRM will be start to use in two pilot districts as Khoun district of Xiengkhouang province and TaOy district of Saravanh province, The pilot will start in March and end in September 2011.
- Organize a training on new FRM for PRF staffs at all level (for pilot)
- Set up main new channels for new FRM as: Roll free hotline, feedback box in each village and email address
- Organize a workshop in two targeted provinces to review and evaluate on the new FCRM that will be implemented in two targeted pilot districts.

As a result of discussion, the planning needs to complete by March and the adoption of a new FCM should start immediately in the two targeted pilot districts while the existing mechanism will be used in all remain districts still.

Additionally, the roles of the Conflict Resolution Committee at all levels have been reviewed in order to encourage better performance and ensure all activities are done properly.

3. Environmental and Social Safeguards:

During the reporting period, PRF, TA team in particular, attended the workshop on the Environmental aspect in Khammuan and Saravanh province organized by the Ministry of Communication and Transportation. The objective of the workshop was to discuss on the Environmental aspect in the handbook used by the ministry. Regarding this, the TA team has studied the contents to be as reference for the revision of its guideline. Currently, upon the implementation of each sub-project, assessment was conducted though it is not titled as Environmental Safeguard.

The Head of the TA Unit together with the Senior Technical Advisor participated in the video conference session on Disaster Management held by the World Bank. The session consisted of the representatives from the 5 Asian countries: Lao, Vietnam, Cambodia, Singapore and Malaysia. The main objective of the session was to exchange lessons and experiences on Disaster Management in their own country.

The World Bank team reviewed on the Environmental aspect in one selected PRF's province (Xiengkhouang) to study the existing procedure used and conditions applied to the PRF. The outcome of the study will be information for the development of the future PRF's Environmental and Social Safeguard.

4. PRF Assessments

To ensure the transparency, accountability and effectiveness of the PRF's implementation, assessment on various topics are required and mandated.

The Participatory Approach Assessment Report by the SYNESIS Consultancy was submitted to the World Bank for comments. Generally, the findings of the assessment pointed out some strengths of applying the approach. However, there are also some challenges that PRF needs to concentrate upon if to effectively apply the approach further such as to include more disable people in the process, communication tools that will serve different groups of communities who have different cultures, speak different languages etc.

For the Technical, Utilization, and Beneficiary Satisfaction Assessment, MIXAI TECHNO ENGINEERING & CONSULITNG Co., Ltd is selected to carry out the assessment with the contract amount of US\$72,500 and was signed on December 27, 2010. The overall purpose of this assessment is to review the quality and cost of infrastructure of sub-projects, the service delivery / utilization of the investments for the purposes intended, and sustainability of these investments. The report is expected to be finalized and submitted to the donors by March 2011. The details of the progression will be reported in the next quarter.

Another required assessment is on the Capacity Building of the Local Institutions. The purpose of the assessment is to evaluate the progress with establishing sustainable participatory approach and to appraise the awareness and knowledge of the significance of community participation among the local government officials. The contents will include an evaluation of the awareness and understanding on the participatory approach by the trained local government, effectiveness of the training session organized by the PRF; and analysis on the level of communication between the local government and the communities. The schedule of the implementation was postponed since after the deadline for submission of Expression of Interest (EOI) there

was only one consulting firm submitted its Expression of Interest. Therefore, the procurement process was repeated including the re-advertisement and the World Bank has approved for the re-invitation process on December 20, 2010 and the deadline was scheduled to January 15, 2011.

5. Cooperation and Partnerships

5.1 Donors

Preparation of the PRF II

The first phase of PRF is scheduled to end on September 30, 2011. It has been recognized that the PRF would continue to make a significant contribution to the Government's efforts to reduce poverty in the Lao PDR. To extend its activities to the next phase found necessary and crucial. For this to happen, it requires a detailed study from both the government and the donors.

As a consequence, a joint team of the World Bank and the Swiss Agency for Development and Cooperation Identification Mission for the proposed Poverty Reduction fund Phase II took place during September 20 - October 8, 2010. Simultaneously, it will also require significant Government contribution as to stimulate more funds from distinct donors. Additionally, the mission suggested the request of Project Preparation Advance (PPA) to support the preparation of PRF Phase II. In response to the donors' comments, PRF had proceeded on the request of PPA with the total amount of US\$975,000 in which to be used for the preparation of Cycle IX.

Regarding to the Aide Memoire, the mission has come up with some key results to be achieved during the implementation of the PRF II as follows:

- Improved access to basic economic and social services in at least 300 koumbans supported by the PRF;
- More than 75 percent of households reported an increase in knowledge, skills, confidence and ability to participate collectively in community development activities;
- Greater than 75 percent satisfaction levels reported by beneficiaries regarding improved services and participatory local development planning, implementation and monitoring in a representative subset of sub-districts; and
- Greater than 70 percent of PRF districts with local government officials trained and participating in the planning, appraisal and supervision of PRF activities.

In terms of its geographic coverage, to be in line with the Government's decision to scale up the PRF nationally, the second phase of the PRF would seek to expand its

geographic scope while also deepening Project interventions in current areas of intervention.

Apart from its three main components (similar to PRF I), the PRF II would pilot three new types of interventions: (1) Livelihoods pilot; (2) Disaster Risk Management (“Cool CDD”); and (3) Environmental Protection (“Green CDD”).

In addition, the mission pointed out some risks to be considered in the efforts to scale up the PRF which include (1) timely and predictable financing, (2) capacity of the PMT/PRF to continue to provide high quality facilitation and technical support on a larger scale, (3) the capacity of local governments to support the process and the willingness of sector ministries to collaborate, and thereby to facilitate complementarity, (4) the increased fiduciary management burden on the PMT, and (5) timely and rigorous monitoring and evaluation. (Final Draft Aide Memoire of Identification Mission September 20 – October 8, 2010, October 19, 2010). Provisional Timeline for the PRF phase II Preparation is detailed in Section 7: Planned activities for next quarter in this report.

5.2 Australian Agency for International Development (AusAID)

According to the letter dated November 22, 2010, PRF had been posted on the potential contribution of AusAID to the Poverty Reduction Fund Phase I of up to AU\$2.1 million. The fund will be specifically directed to the Access and Transportation Infrastructure, Community Electrical Supply, Local Markets and Communal Water Systems.

5.3 Japan Social Development Fund (JSDF)

Japan Social Development Fund with the World Bank as administrator of grant funds provided a grant in an amount of US\$2,615,500 to the Poverty Reduction Fund as to support its activities.

The objective of the Project is to pilot an innovative livelihood focused community-driven development program in Selected Poverty Reduction Priority Districts in Huaphan and Savannakhet provinces. The grant would be implemented over a three year period and compliment PRF’s regular funds.

5.4 The Lao Uplands Food Security Improvement Project (LUFSIP)

The LUFSIP Supervision Mission took place from October 18 to 29, 2010. The overall objectives of the mission were to **(1)** review the project implementation arrangement, annual work plans and cost tables; **(2)** review the Project Operational Manual and provide Project Coordination Office (NCO) technical inputs as needed; **(3)** advise the NCO on meeting the relevant project legal covenants as they relate to financial

management and procurement arrangements, M&E and safeguards; and **(4)** agree on the next steps on the project implementation. PRF, in cooperate with the MAF, is responsible for the implementation of sub-component 3a and 3b of the project. The mission participated in the PRF District Decision Meetings of sub-projects 3b (Ketsana Response) in 5 districts of Attapeu province and visited the community in Savannakhet province.

During the end of October 2010, the PRF teams conducted District Decision Meetings of LUFSIP 3b. The results of the meeting were then revised based on the budget availability and project feasibility. After the reallocation, 93 subprojects are selected for the implementation in 3 KETSANA impacted provinces. 37 of which are in 4 districts of Saravanh (Saravanh, Toumlan, Samoy and Taoy), 22 sub-projects implemented in 4 districts of Sekong (Lamarm, Thateng, DarkCheung and Kaleum) and 33 subprojects are provided to 5 districts of Attapeu province (Sanamxay, Samakhixay, Sanxay, Phouvong and Xaysettha). The total investment contributes to 27.06 billion kip.(See annex 22 for details).

The PRF and the MAF organized several meetings to prepare the implementation of sub-projects in cycle 9 which links to Component 2a of the MAF. As the result of the meeting, the Agriculture Engineer has designed the standard of the seed storage house, bio-gas house, tree nursery and other standard design which have been approved by the MAF – Department of agriculture extension. In addition, guidelines of seed storage have also been developed. On the other hand, the PRF organized the animal training together with the study visit to the bio-gas sites in Xiengkhouang and Savanakheth provinces.

The component 3b (Community Disaster Recovery): The sub-projects of LUFSIP are under procurement process and will start for the implementation by in the end of April 2011 and expected to complete after two months.

5.5 Mass-based Organizations, Line Ministries and Other Projects

As a result of the M&E Workshop on September 27, 2010 held by the World Bank, on December 7, 2010, the representatives from the National Implementation Unit, Foreign Trade Policy Department, Ministry of Industry and Commerce visited the PRF to learn its Management Information System (MIS) as well as to share their experiences relating to the use of MIS. It was a value achievement resulted from the workshop, this will, at some extent, encourage future cooperation not only related to the MIS but other areas.

6. Specific activities during the reporting period (Oct-Dec 2010)

6.1 Monitoring and Evaluation

6.1.1 Management and Information System (MIS)

Basic data of new additional 9 districts (5 districts of Attapue, 2 of Saravanh and 2 of Sekong) have also been keyed into the database to support cycle 8.

The PRF MIS database is now divided into two components: (1) Normal PRF database and (2) KETSANA database. These two databases record different information of the same cycle (cycle VIII), the existing MIS could not record the same basic information of the Koumban and the District in the same cycle template and this is the reason why the breakup is needed.

KETSANA MIS database has been installed for additional districts of 3 provinces (Attapue, Sekong and Saravanh) where the data on village profile, district prioritization meeting subprojects list and final decision subprojects list have been keyed. On the other hand, the provincial staffs are now entering the proposal form into the system and expected to be completed at beginning of March.

MIS improvement is another main issue within the M&E unit for the PRF II which will be designed according to the change of project cycle, data collection process and/or data confirmation. MIS improvement also depends on the Project Development Objectives (PDO) as well as other requirements within the project life such as Baseline Survey, special studies and outcome assessment. During the reporting period, MIS improvement is in the stage of discussion and preparation of the TOR which expected to be finalized after the PRF II Negotiation.

6.1.2 Reporting

The Annual Report 2010 was submitted to the World Bank at the end of December and more analytical aspects have been included as suggested by the donors. This annual report is also serving as a Fourth Quarterly Report.

In response to the donors' recommendation in improving better coordination and updating on the implementation of each targeted provinces as well as the central office itself, the M&E Unit has continued to prepare a monthly report and submit copies to all provincial and district offices to serving as a feedback report.

6.1.3 Other issues

During the period, the Monitoring and Evaluation Unit:

- Monitored the physical progress of subproject implementation and the disbursement to koumban bank accounts for Cycle VII and preparation of Cycle VIII;
- Prepared the organization of the 16th PRF Administrative Board Meeting report;
- Prepared internal workshop for Monitoring and Evaluation Unit to improve MIS and Reporting system for PRF II;

6.2 Community Development

6.2.1 Information Education and Communication (IEC)

➤ Public Information:

- **The MOU for a bilateral cooperation with the media on information dissemination**

23 new Memorandum of Understandings (MOU) have been signed and enforced since the beginning of October 2010 (Annex 20) and the quarterly action plans for the implementation of these new MOUs have also been completed.

- **A Review Meeting with the Health Information and Education Center, Ministry of Public Health**

The review meeting was implemented on December 20, 2010 at the Health Information and Education Center (HEC), Ministry Public Health office. The purpose of the meeting was to evaluate the implementation of the MOU signed between the PRF and the Health Information and Education Center. The meeting outcomes are summarized below:

- (1) Both sides agreed to produce more TV news reports next year since the previous MOU's condition only allow few number of programs produced. Additionally, weaknesses were pointed out for future improvement especially regarding the participation and coordination. The limited budget is still the main constraint for the implementation.
- (2) PRF and HEC will take lead in disseminating all kinds of information associated with the PRF activities apart from the health care services news.

(3) The MOU is expected to be signed and enforced by the end of February 2011 while the determination will be taken action during March 1 to September 30, 2011.

- **Distribution of brochures on "Feedback and Conflict Resolution" at the District Decision Meeting of KETSANA affected area**

250 brochures were distributed to all KETSANA affected districts. The key points stipulated in the brochure are to educate the policy maker at the district level on the following points:

- (1) The principles of PRF's Feedback and Conflict Resolution Mechanism.
- (2) What kind of information is considered as feedback information?
- (3) How to transfer the feedback information to the offices in charge?
- (4) How can the feedback provider access to the information on "final resolution" of the feedback issue?

- **Daily news release**

More than 30 articles on various Lao newspapers (Women Union's newspaper and magazine, Health and Education Center's newspaper and magazine, Radio program "Loung Sang Loung Sa" and "Som Boun Phoun Souk", and PRF's website as well as 4 articles in English (Vientiane Times newspaper) has been released. The news released mainly consists of 3 categories:

- (1) Progress of LUFSSIP implementation such as district decision meeting in 3 KETSANA affected provinces, procurement activity at Koumban levels, etc.
- (2) Provided the strategic information, which aims to advocate and support the policy decision maker within the government at all levels (local and central), highlighting the positive impact of PRF's subproject on the livelihood of villagers, etc.
- (3) Provided community awareness information such as sustainable use of natural resources, etc.

- **Website updating**

In cooperation with the Monitoring and Evaluation Unit and the IT team, IEC team has updated PRF's website on a monthly basis by providing and uploading the below information:

- (1) Uploaded all PRF reports to PRF website such as quarterly and annual reports;
- (2) Updated Homepage of "News" on the webpage, and almost (95%) of the news release were uploaded. (http://www.prflaos.org/employment/cd_index.html)

- **Arrangement of a media interview and writing an article of news release**

A TV interview on "Eight Years of Implementing PRF's Sub-project since 2003", provided by Dr. Bounkouang Souvannaphanh, Deputy Executive Director of PRF was conducted on December 24, 2010 and the article on the same topic was posted on the newspaper on December 29, 2010.

- **PRF Documentary Script**

The first draft script of a new documentary has been completed in which 8-year achievements of PRF's implementation and highlight positive impacts towards PRF beneficiaries.

➤ **Community Education:**

- **Production of a documentary on "procurement work"**

The filmstrip (or film clip) has been produced and is now being screened and checked by the PRF Procurement Team to ensure that the clip is relevant with the PRF procurement processes and procedures, and will support the procurement teams at Koumban level to strengthen their ability to conduct procurement works by themselves.

- **Production of new spot in Khamu (ethnic language)**

Two new spots in Khmu (ethnic language) have been produced and broadcasted during the Khmu news program (Lao National TV) in both morning and evening news. The aims of the spots are to advocate on "rural child schooling" and "sustainable utilization and management of PRF's sub-projects".

- **Establishment of loudspeakers system in 10 pilot villages**

10 sets of loudspeakers attached with a guideline on "how to effectively use of loudspeaker" have been distributed to 10 pilot villages in 10 districts of 6 provinces (see more details in Annex 17). The nine stations out of 10 loudspeakers have started their operation since October 2010. IEC team in Vientiane is the key information providers. Copies of all information disseminated on the Radio and TV programs in Vientiane are burned into CD and sent to the provinces and districts to rebroadcast on the loudspeaker programs within the 10 pilot villages. Loudspeakers are deemed very useful, locals are keeping up-to-date on what happening in the communities and receiving information from various sources such as news from the Lao Women Information Department, Lao Women's Union and the Health Education Center.

- **Production of PRF's magazine for the last six months of 2010**

- The magazine has been completed and published (5,800 sets). The purpose of the magazine is to inform and provide some best practices of sub-project implementation as well as providing some lessons learnt, knowledge and progress of PRF implementation to the PRF staff, district and provincial authorities, and community beneficiaries.

The magazines have been distributed to the following targets:

- 2,556 sets were provided to the PRF targeted koumban and villages as the means of disseminating information to the villagers in the remote areas. To broadly publish of PRF's activities, magazines have also been posted on the Koumban information board for public viewing;
- 2,055 sets were distributed to PRF's district and District Governor offices and some 554 sets were circulated to the Provincial Governor offices of the 17 Lao PDR provinces (both to the PRF targeted and non-targeted districts);
- 335 sets to 36 government offices in Vientiane Capital;
- 58 sets were provided to 9 libraries of educational institutes in Vientiane Capital;
- 36 sets for 18 International Organizations and NGO's;
- 60 sets for 17 offices of media organizations including Television and Radio programs which is contracted with PRF at central and local levels (annex 19)

- **Production of new spots in Hmong ethnic language**

The activity is still on hold since the agreement between the IEC team and the producer of Hmong TV program was not yet met. The cost to produce the Khmu sport, is currently too high and re-negotiation will take place during the next quarter.

- **Cloning all available IEC products to send to 9 districts within 3 provinces(Saravan, Sekong, Attapeu) in southern part of Laos**

This activity has been completed. The distributed IEC products mainly focused on improving people knowledge within targeted districts to disseminate PRF policy, principle and how to be involve or participate in the PRF's activities, particularly in the preparation and implementation process of PRF's sub-project.

- **Improvement of the Manual on "Operation and Maintenance of Spring Water Gravity Fed System"**

The improved manual on "Operation and Maintenance" are tested in Xiengkhouang and Luangnamtha province. The updated manual will revised and prepared based on the feedback received from the training participants who are the users and the PRF teams who attended the training and responsible for adopting of the manual. The final version is expected to be completed during the next quarter and will then distribute to all

provinces. The contents have been revised and approved by the TA team where technical aspects have been proved to be feasible.

- **Production of PRF Calendar 2011**

The production of the 2011 PRF calendar was completed in November 2010 (2,220 sets).

Calendar is an optional means of disseminating information related to the PRF's activities. Calendar, however, mainly provides information on the sub-project impacts.

- 138 sets were distributed to the Government offices in Vientiane Capital;
- 88 sets was distributed to Educational Institutes;
- 38 sets were distributed to International and NGO's organizations;
- 34 set were distributed to Public Information institutes and member of Radios and Televisions programs at the central level.
- 396 sets were distributed to the PRF and the Provincial Governor Offices;
- 546 sets were provided to PRF and District Governors offices;
- 984 sets were provided to Koumban level such as Koumban offices, Koumban Completion Primary School, Koumban Dispensaries, and PRF Koumban information boards. (Details can be seen in annex 19)

6.2.2 Local Institution Capacity Building (LICB)

During the reporting period, Evaluation and Experiences exchanging meeting at provincial level was conducted in Saravanh province on September 29, 2010. The objective of the meeting was to discuss and share experiences relating to the PRF sub-projects implementation with other rural development projects within the provinces. Additionally, the meeting stressed on lessons learnt from the actual implementation and more importantly, the meeting increased opportunity in improving coordination with other rural development projects as well as provincial government counterparts.

Participants consisted of:

- ☞ Government staffs from all departments at province,
- ☞ District deputies from 8 districts (Hole province)
- ☞ NLBRDPA from 8 districts in Saravanh province and
- ☞ Staffs from another rural development projects in the province such as NGOs.

During November 2010, a contest for the community development amongst Koumban covered by the PRF was launched and the criteria for the winner include:

- 1) **Education:** The percentage of school attendance in each village in the Koumban is growing up;

- 2) **Public health:** All villages in the koumban are aware of hygiene issues;
- 3) **Environment protection:** Villagers are aware of environmental issues and at some extent performing well on the protection;
- 4) **Land use:** Villagers in the koumban be able to properly allocate their lands for improving their living such as area for planting, area for animal raising and area for the accommodation.
- 5) **Public work and transportation:** Villages or communities with a good operation and maintenance of community roads and other constructions.

The criteria of the contest were distributed to all koumbans in all targeted provinces by putting up on the information board and community's radio as well as conveying information during the village or Koumban meetings. The purpose of the contest is to follow up on the impacts of the training whether they have applied what have been trained and applied it effectively. Additionally, is to encourage close cooperation between communities and local authorities, as officials from related sectors are also the referees of the contest. To encourage their participation, rewards have been used as incentives. Community Development teams are responsible for the activities. The first scoring will be collected during March 2011 and the second scoring in June 21011. The model Koumban (the first, the second and the third Koumban) will be rewarded in the district meeting during July to August 2011.

During November December 23, 2010, trainings on the Awareness Raising of PRF for koumban teams were conducted in two targeted districts of Champasack province. The objective of the training was to review and encourage more understanding on the PRF's principles of koumban teams to ensure proper and better implementation in the future.

6.2.3 Community Capacity Building (CCB)

Coordinated with the TA unit and related district line ministries to organize the Operation and Maintenance (O&M) training to the beneficiaries of PRF's activities in 7 targeted provinces. The objective of the training was to: (a) deliver the basic technical of operation and maintenance (O&M), (b) set up the rule and regulation of O&M, and (c) establish the operation and maintenance fund to the community. After completing the training, all PRF's infrastructures will be handed over to the communities and local authorities. Given the nature of the PRF sub-projects where communities are participated in every stage of the sub-projects implementation, the trainings have encouraged strong understanding of the communities towards the O&M as well as the adoption of O&M procedures. On the other hand, PRF and officials from concerned sectors have periodically followed up on the impact of the trainings and found that in general, the training attendances understand the O&M procedures and be able to adopt at the satisfactory level.

Trained the infrastructures subprojects implementation technical of cycle 8 to the Koum ban and Ban implementation teams. During this quarter of the cycle, only Xiengkhouang and Champasak provinces were completed this training, with the number of 32 subprojects in Xiengkung and 16 subprojects in Champasak respectively.

In cycle 8, 11 infrastructure subprojects were affected under the case of Social impacted, 2 sub-projects of IDA&SDC fund and 9 subprojects of LUFSP fund. Having said that, there was only 1 sub-project with conditions of receiving compensation (land acquisition) where a village's productive area is affected by the Spring Gravity Fed System sub-project in Savannakhet province. An affected village received compensation from the communities to which the sub-project is belonged to on the basis of voluntary. The rest with minor impact which under the level to be eligible for compensation, are proceeding under the voluntary donation.

6.3 Administration and Finance

6.3.1 Procurement

PROCUREMENT AT NATIONAL OFFICE

➤ PRF

- **Three pick-up trucks from Mitsu Lao Co.** - Importation documents and registration of license plate completed.
- **PRF Central Office Renovation** - After signing the contract with the selected contractor, some additional works would be requested which includes:
 1. **Installation of the network system** - After the World Bank approved to procure this service through the shopping method and subject to the post review on 3 November 2010. PRF completed the bid opening and evaluation and signed the contract with the selected bidder (Unitech Co.; Ltd.) for an amount of 8,920,000 LAK on 7 December 2010.
 2. **Installation of electrical line system** - After having inspected the new office building, PRF's Architect recommended that the electrical system should be replaced as it had been installed about 50 years ago making the electrical supply insufficient and not safe for further use. PRF has thereby requested the Bank's no objection for installing a new transformer and electrical line system from the main road outside the Prime Minister's Office compound.

➤ **LUFSIP under PRF**

- **Vehicle (pick-up, car, and motorcycle)** - the Request for Quotation (RFQ) was sent to several Bidders, but some refused to accept the PFQ. The bid opening was postponed twice and on the actual bid opening day on 8 October 2010, only few Bidders showed up. After discussions with the World Bank, PRF were advised to revise the specifications of the pick-up trucks from 3.0 litre diesel to 2.4 litre diesel and be re-advertised in the national newspapers as well as posted on the Procurement Monitoring Office, Ministry of Finance's website. Despite following the Bank's recommendation and re-organizing the bid opening on 24 December 2010, only very few bidders submitted their quotations. The Bidding Committee thereby decided to proceed further so as not to delay the process as the project has already commenced and as the PRF staff in Saravanh, Sekong and Attapeu urgently require to use the vehicles to ensure timely implementation of LUFSIP.
- **IT equipment** - all IT equipments have been achieved and delivered to the PRF Vientiane Office and to the project sites in different provinces (Attapeu, Salavan and Sekong) such as computers, laptops, photocopiers, printers, fax machines, scanners, LCD's, calculators, digital cameras, amplified microphones, megaphones and calculators. Most of the purchase contracts were signed in September 2010 and the goods delivered in October-November.
- **TA Tools** - all bids received on 6 September 2010 were rejected due to inaccurate specifications of the GPS which was not acceptable. We are now finalizing the specifications and will reduce the number of each item in TA tools package. The re-bidding is expected to be organized in March 2011.
- **Furniture and Small Equipments** – The procurement is being managed by the Provincial Procurement Officer and most of the furniture and small equipments have been delivered to the PRF targeted district offices in Salavanh, Sekong and Attapeu provinces. Most of the purchase contracts were signed in August 2010.
- **Works (Office Renovation)** - All the procurement work for the office renovation at the provincial and district levels are being managed by the provincial Procurement Officer through the shopping procurement method. Most of the contracts were signed in September and November 2010.

SUB-PROJECT GRANT

- The Procurement Plan for 2010 under LUFSIP for components 3.a and 3.b have been completed and submitted to MAF for their information and record and are asking MAF to send it further to the World Bank for their comments and records.

- Training on the revision of procurement procedures and the bid opening process and evaluation and what evaluation reports need to be prepared for the Koumban Representative Teams have been completed.
- Bid opening and evaluation for sub-project grants for component 3.a completed in compliance with the guidelines of PRF's Procurement Manual.
- Contracts with the selected bidders have been signed after approval from the PRF Central Office.

The bidding price of some selected bidders were higher than the estimated cost while the budget allocated for each district in each cycle is limited. After the discussion with the World Bank, PRF was advised to reject the bids and repeat the process. The re-bidding is expected to be organized during 1-15 March 2011.

6.3.2 Finance

- Submitted the FMR to IDA and SDC For the financial report of this quarter has covered the closing year end 30 September 2010 and SOE (Replenishment Application) # 0019, 0020 and 0021 for period October-December 2010 were submitted and approved by World Bank office in Philippine. The total of three replenishment requests is about USD 785,970.97.
- Completed the subproject financial management training for Koumban representatives in Attapeu province. The objective of the training isto encourage more understanding related to the financial processes before proceeding on the subproject payment at Koumban level for the fiscal year 2010-2011.
- Organized a mission to 5 provinces for the Internal Audit for the period of October 2009–September 2010.

6.3.3 Human Resources

- Completed the recruitment of staff for the implementation of PRF's activities in the KETSANA impacted districts;
- Proceeded on the key performance assessment of the PRF staffs for the year 2010;
- Prepared the 2011 contracts for all eligible staffs after the assessment.

7. Planned Activities for next quarter (January-March 2011)

7.1 Cooperation and Partnership

- Coordinate with the NLCRDPE to identify the list of the poorest koumban to be used as a targeted areasfor the implementation of PRF II;

- Coordinate with the Department of Irrigation, Ministry of Agriculture and Forestry relating the implementation of the LUFSP particularly on the design of the subprojects to ensure the alignment to the sector's standard;
- Coordinate with the Ministry of Finance, Ministry of Planning and Investment and the National Leading Committee for Rural Development and Poverty Eradication on the Government's contribution into the implementation of PRF II.

7.2 Monitoring and Evaluation

- Continue following up with donors' comments on the Report of Participatory Assessment;
- Continue following up with Mixay Techno Co., LTD on the report preparation of Technical, Beneficiary Satisfactory and Utilization Assessment;
- Cooperate with the Finance and Administrative Unit, Procurement team to undertake Pre-Quality Selection of a consulting firm to perform on the assessment of Capacity Building of Local Institutions;
- Continue following up with the Physical and Disbursement Progress cycle VII and VIII;
- Prepare for Management Information System (MIS) improvement according to changing for PRF phase II;
- Cooperate with SDC, Centre of Development and Environment (CDE) to prepare PRF phase II targeting area with linking to the socio-economic data of Department of Statistic MPI to define poorest koumban;
- Prepare internal workshop for Monitoring and Evaluation Unit to improve MIS and Reporting system for PRF II;
- Prepare update Feedback and Conflict Resolution Mechanism Database (FCRMD) for better capture type of feedback that may receive during pilot test of new FCRM;
- Preparing 1st Quarterly progress report of fiscal year 2010-2011;
- Coordinate with Senior Advisor to prepare PRF II manual of operation especially for the part of Monitoring and Evaluation System;
- Support and motivate provincial ME team to enhance and strengthen the capacity on better management information system.
- Draft the outline of the MIS to record more concise detailed data such as number of students, area and hectare of the watered of irrigation, etc
- Conduct a baseline survey for cycle IX and PRFII.

7.3 Technical Assistance

- As the result of the 16th PRF Administrative Board Meeting where PRF received numbers of useful recommendations especially on the coordination between the

PRF and concerned sectors at all levels. PMT are preparing the integrate supervision mission to a province with the participation of all technical sectors and will be leaded by the leading committee to share experiences on the collaboration with sectors;

- Follow up on the implementation of cycle 8;
- Finalize the social and environmental safeguard guideline before the appraisal arrangement and plan for the organization of the training after March 2011;
- Follow up on the implementation of KETSANA recovery subprojects which are scheduled to be completed during June 2011 while one subproject is still pending for the internal consultant to review on the design to which disaster prevention is concerned;
- Follow up on the Request for Payment of the subprojects of cycle 8 and other issues pending from provinces.

7.4 Community Development

7.4.1 Information Education and Communication (IEC)

Community Education

- Produce the Board Committee Midterm Review documentary;
- Improve and develop new posters and brochures on feedback and conflict resolution for PRF II;
- Improve and develop new poster and brochures related to PRF II;
- Continue to produce 2 new spots in Aka, 2 in Brou, 2 in Trieng, 2 in Taoi, 2 in Ngea and 2 in Hmong languages;
- Produce 5 new Folk songs in Aka, 5 in Brou, 5 in Trieng, 5 in Taoi, 5 in Ngea, 5 in Hmong;
- Proceed on the printing of booklets on the Operation and Maintenance of Spring water Gravity fed System with cooperation of the TA Unit;
- Improve the booklet of Operation and Maintenance of Rural Bridge and Roads with cooperation of the TA Units;
- Conduct a quarterly review of the pilot study on the use of the Loudspeakers in 6 provinces and 10villages.

Public Information

- Public Information Officer and World Bank staff will meet with the Head of News Division at Lao National Radio Station and Head of Marketing Division at Lao National TV on 31 January 2011 to collect information that can support the draft of PRF II's IEC strategy;

- Public Information Officer, Capacity Building Officer and World Bank staff will meet with the Post Office staff at the Ministry of Post and Communication to request for the establishment of PRF II's hotline for feedback and conflict resolution;
- Draft 3 Memorandum of Understandings (MOU) for bilateral cooperation on information dissemination between PRF and the following partners such as Information Department of Lao Women Union, Health and Education Center of Public Health Ministry, and LanKham Magazine;
- Upload information to the PRF's website;
- Develop 30 articles of news release, of which 5 article will be in English;
- Facilitate Lao journalists (Lung Sang Lung Sa radio program) to get news from Savannakhet province during the VNPA activity;
- Prepare an action plan for making a documentary on "eight years of PRF's subproject implementation";
- Draft a guideline on "news release through local radio and loudspeaker program".

7.4.2 Local Institution Capacity Building (LICB)

- Prepare for a study visit on the Feedback and Conflict Resolution Mechanism (FCRM) of NT 2 project. The study visit will take place in Thakhek, Nakai and Nhommalath districts of Khammouane province on February 22-24, 2011. The Participants include staffs from PRF, NLBRDPA and government;
 - ☞ PRF staffs from Xiengkhouang (PC, CD at province and Khoun district, DC and staff from NLBRDPA at Khoun district and Xiengkhouang province).
 - ☞ PRF staffs from Saravanh provinces (PC, CD at province and Khoon district, DC and staffs from NLBRDPA at Khoon district and Xiengkhouang province).
 - ☞ Government staffs from two provinces and two districts such as: NLBRDPA in the province and district deputy governors.
- In February, the CD and the M&E teams will be working on a new FRCM guideline to be used in two pilot districts of two provinces (khoun district, Xiengkhouang province and TaOiy district, Saravanh province);
- Information of new FCRM will be provided to the IEC team as to prepare for the production of brochures, posters and booklets and the products will be distribute to all villages in the two pilot provinces (Xiengkhouang and Saravanh);
- Arrange for Awareness Raising Training for the FCR committees in the two pilot districts and the training on the new FCRM for FCR committees at koumban and village levels;

- Coordinate with the provincial CD staffs in preparing a proposal for the first period of cross Koumban monitoring after a half period of the construction;
- Provide data of Model Koumbans/villages in cycle 7 and targeted model Koumbans/villages in cycle 8 which will help Koumban or village in selecting the cross Koumban monitoring in cycle 8;
- Coordinate with the M&E team in providing a feedback box in all targeted villages of the two pilot districts (only for villages with Cycle 8 infrastructure subprojects operation).

7.4.3 Community Capacity Building (CCB)

- Continue to check and approve 131 of training subprojects of cycle 8.
- Cooperate with the TA unit and district line sectors to organize the Operation and Maintenance (O&M) training to the communities;
- Cooperate with the TA unit to organize the training on infrastructure subprojects implementation monitoring to villages and Koumban implementation teams:
 - a. Infrastructures subproject under IDA&SDC fund:**
Huaphan 81 subprojects, Luangnamtha 47 subprojects, Savannakhet 47 subprojects, Salavanh 19 subprojects, and Sekong 18 subprojects.
 - b. Infrastructures subproject under LUFSSIP fund:**
Salavan 37 subprojects, Sekong 22 subprojects, and Atthapu 33 subprojects.
- Attend the training of subprojects implementation in 7 targeted provinces of PRF;
- Discuss with the provincial and district CD teams about the infrastructure subprojects that affected by social impact.

7.5 Administration and Finance

7.5.1 Procurement

- Continue to evaluate the short listing of the consultation firms services for Capacity Building of Local Institutional Assessment;
- Sign the contract with the selected bidders for the procurement of 2 pick-ups, car and 39 motorcycles under the LUFSSIP project;
- Conduct the bid opening and evaluation for the TA Tools;
- Conduct the bid opening and evaluation for the subproject grants of component 3b which will be held during February 14 to March 10, 2011;
- Conduct the re-bid opening and evaluation for the subproject grants of component 3a which were rejected due to the bid prices are higher than the estimated cost;

- Monitor and follow up on the subproject grants which have not been commenced as yet.

7.5.2 Finance

- Prepare financial documents for external audit for the Fiscal Year 2010 which will start early February 2011;
- Prepare the FMR (first quarterly report FY 2011 "October-December 2010) and SOE # 022, 023 and 024 for January-March 2011;
- Conclude all payment of 463 Subprojects (277 infrastructures and 186 ITE trainings) in Cycle 7 for budget balance checking.

7.5.3 Human Resources

- Prepare for the restructuring of the organization structure for the PRF II;
- Review the Terms of Reference of each position;
- Prepare for the recruitment of a short term Senior Policy Advisor.

7.6 Provisional Timeline for PRF phase II preparation

- Submit Project Preparation Advance (PPA) Request;
- Conduct Project Concept Review;
- Submit NSEDP to National Assembly;
- Complete and submit three PRF outcome assessments;
- Launch preparation / Pre-appraisal Mission;
- Undertake Livelihoods and Community-Driven Development learning visit to South Asia;
- Finalization and transmittal of final task force outputs;
- Submit updated Environmental and Social Management Framework / Guidelines to the World Bank;
- Submit updated PRF II Operation Manual to the World bank;
- Adoption of 7th National Social Economic Development Plan;
- Conduct PRF II Appraisal;
- Complete PRF II Negotiations.

ANNEXES

Annex 1: Overview of Project Coverage from Cycle I-VIII (2003-2011)

	Cycle I	Cycle II	Cycle III	Cycle IV	Cycle V	Cycle VI	Cycle VII	Cycle VIII
	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
Provinces	3	3	5	5	5	6	7	7
District	10	14	20	21	21	19	21	21
Khet / Koumban	121	188	239	252	161	195	214	213*
Villages	913	1,412	1,913	1,880	1,268	1,458	1,567	1,551**
Poor villages	666	1,089	1,464	1,499	985	994	1,194	1,102
	73%	77%	77%	80%	78%	68%	76%	71%

Note:

* Koumban have been merged (koumban in Nonghaed district, Xiengkhouang province)

** Villages have been merged or moved out therefore the number of villages were reduced from 1,567 in cycle VII to 1,551 in cycle VIII

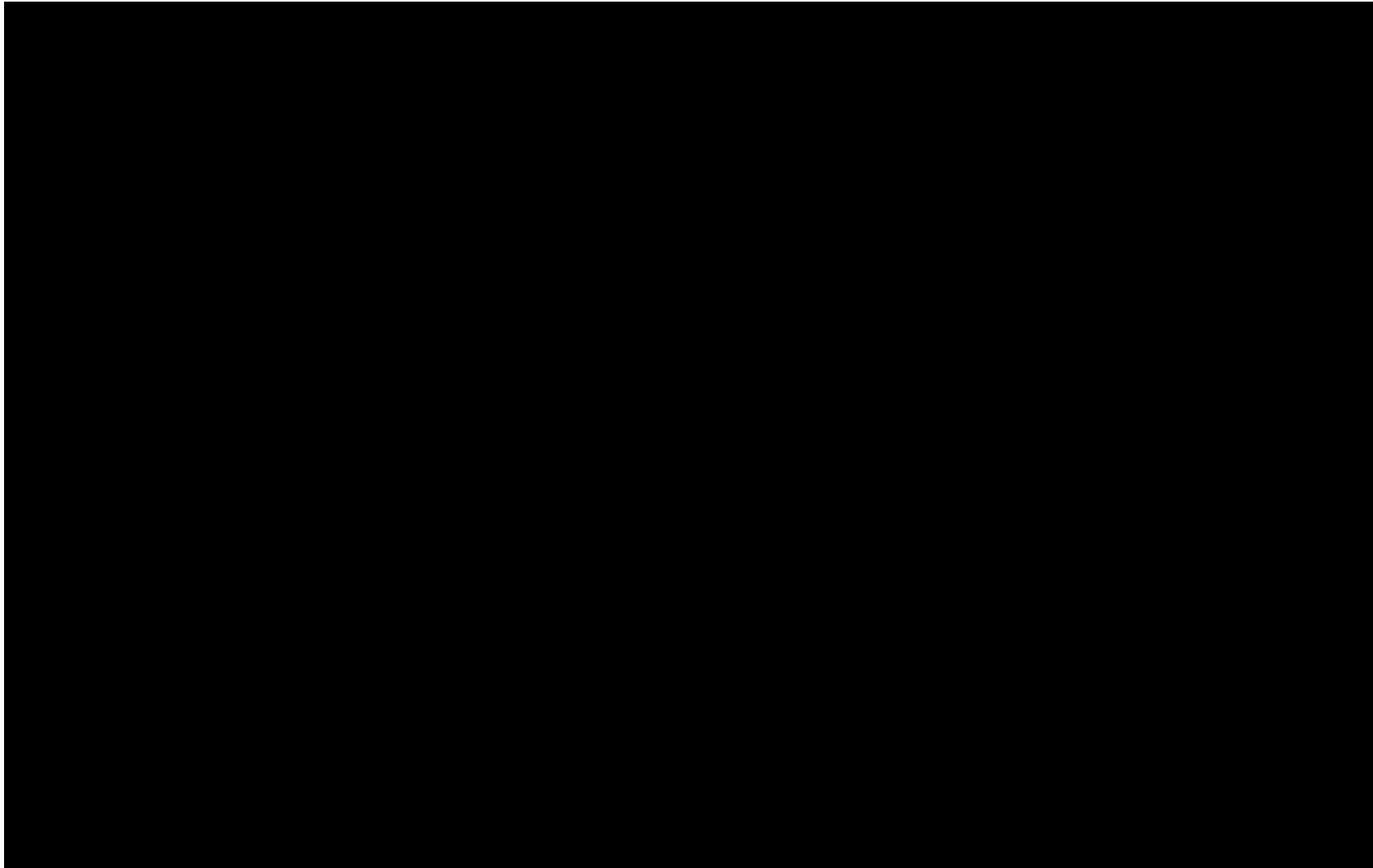
Annex 2: Subprojects matching priority needs expressed by communities during VNPA Cycle I-VIII

Subproject coming from priorities expressed at:	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
Community Level	212	85%	307	71%	359	67%	340	62%	233	76%	308	87%	400	86%	417	93%	2576	77%
Koumban Level	23	9%	85	20%	46	9%	30	5%	9	3%	41	12%	57	12%	27	6%	318	10%
District Level	13	5%	39	9%	128	24%	178	32%	65	21%	6	2%	6	1%	4	1%	439	13%
Total	248		431		533		548		307		355		463		448		3333	

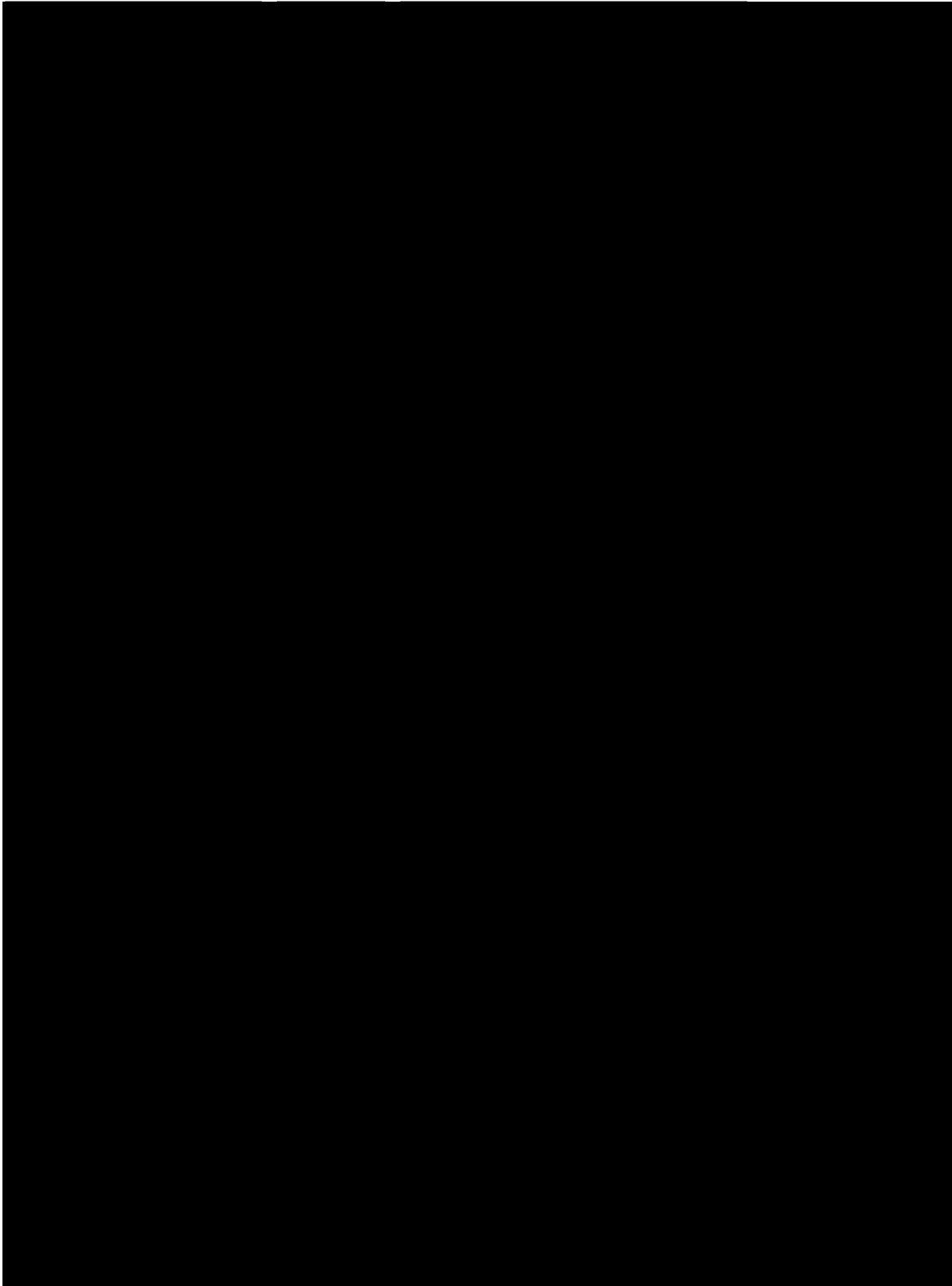
Note: All subprojects were selected from VNPA level; however, some subprojects priorities were changed during koumban and district meetings

(expressed in percentage in the table above). The main reasons behind this change are implementation issue, budget constraint or other agencies support

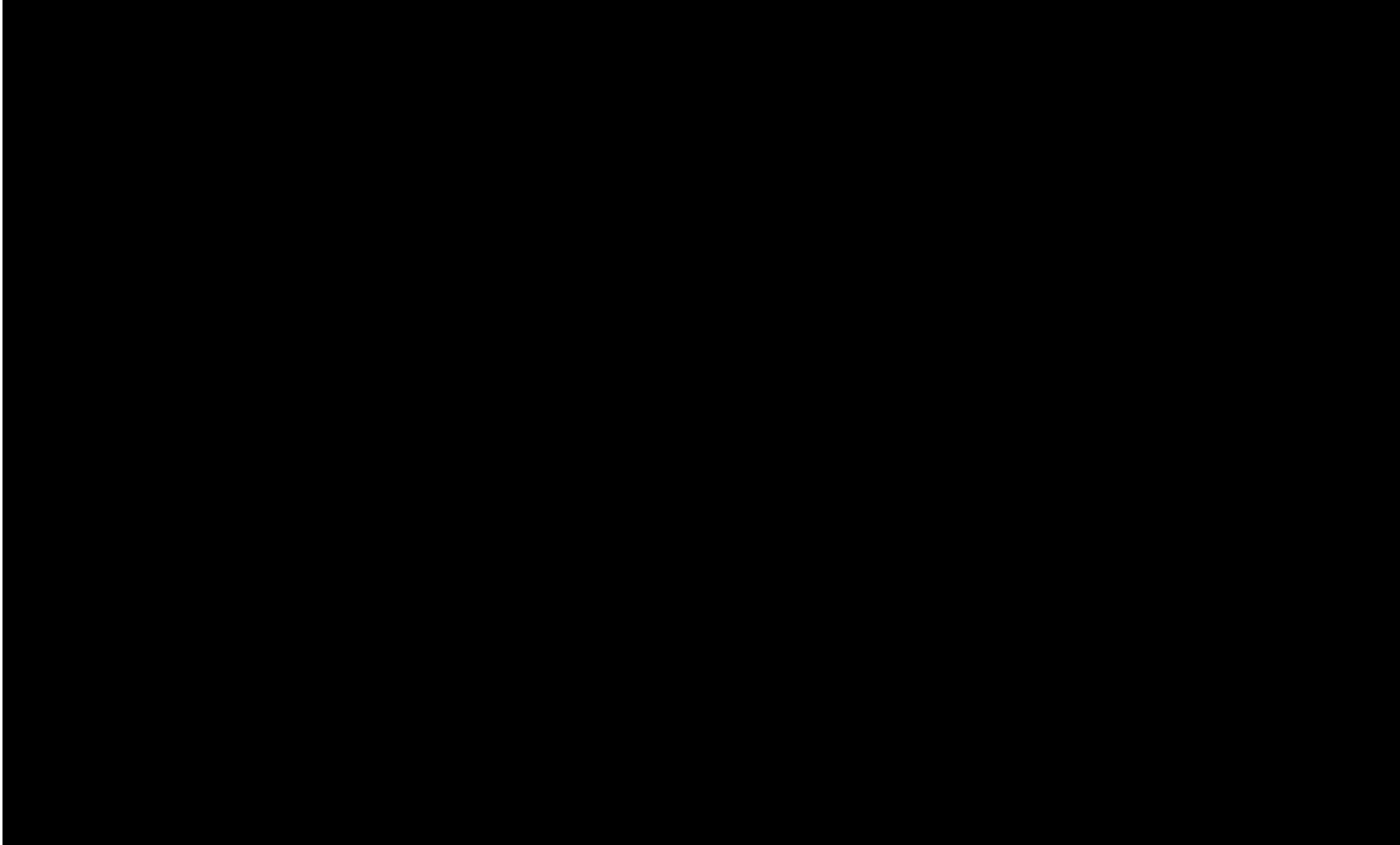
Annex 3: Number of villages per poverty grading by province and district, Cycle VIII (Possible to have better file as this one is difficult to read?)



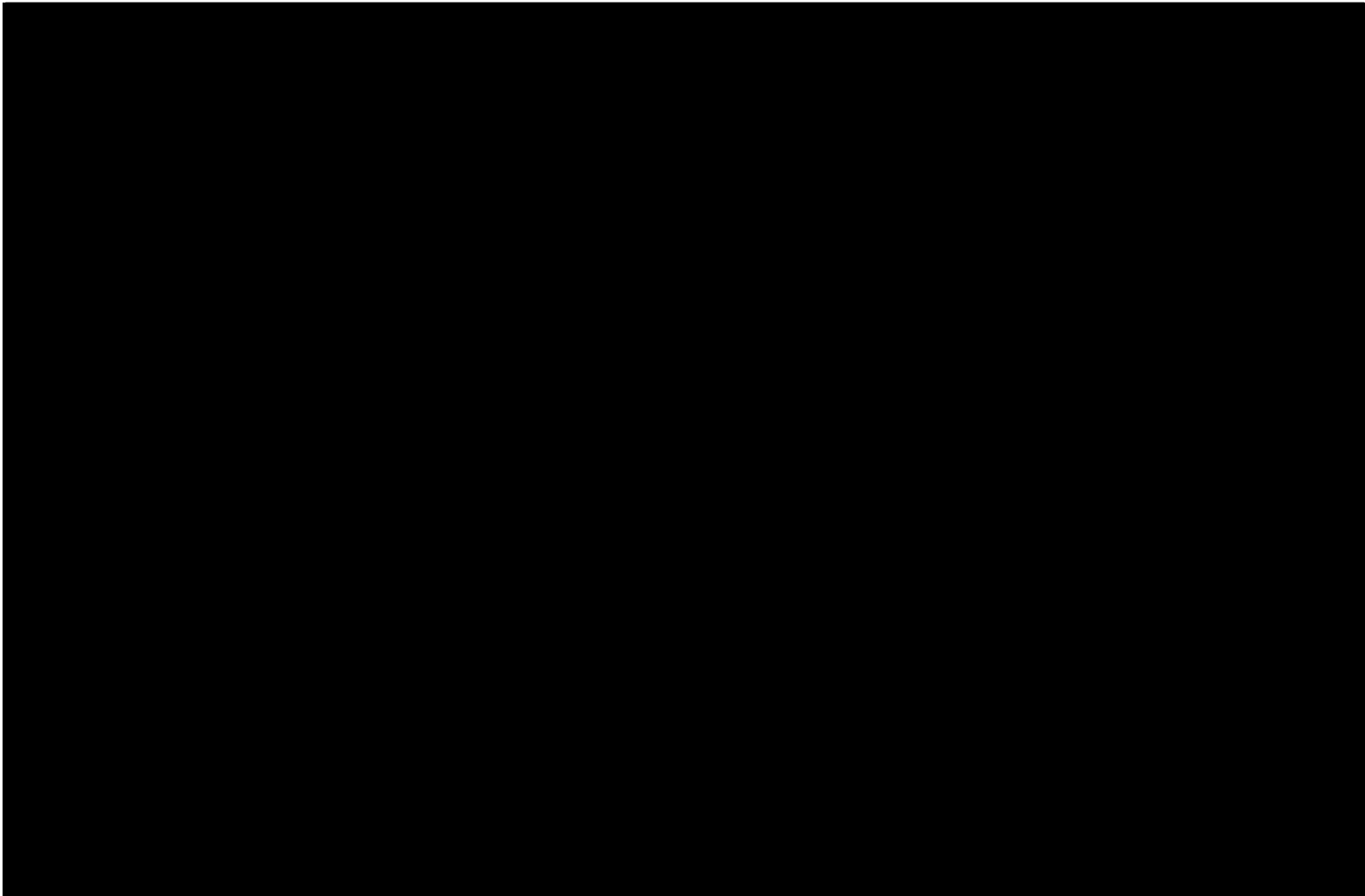
Annex 4: Number of subprojects per poverty grading by province and district, Cycle VIII



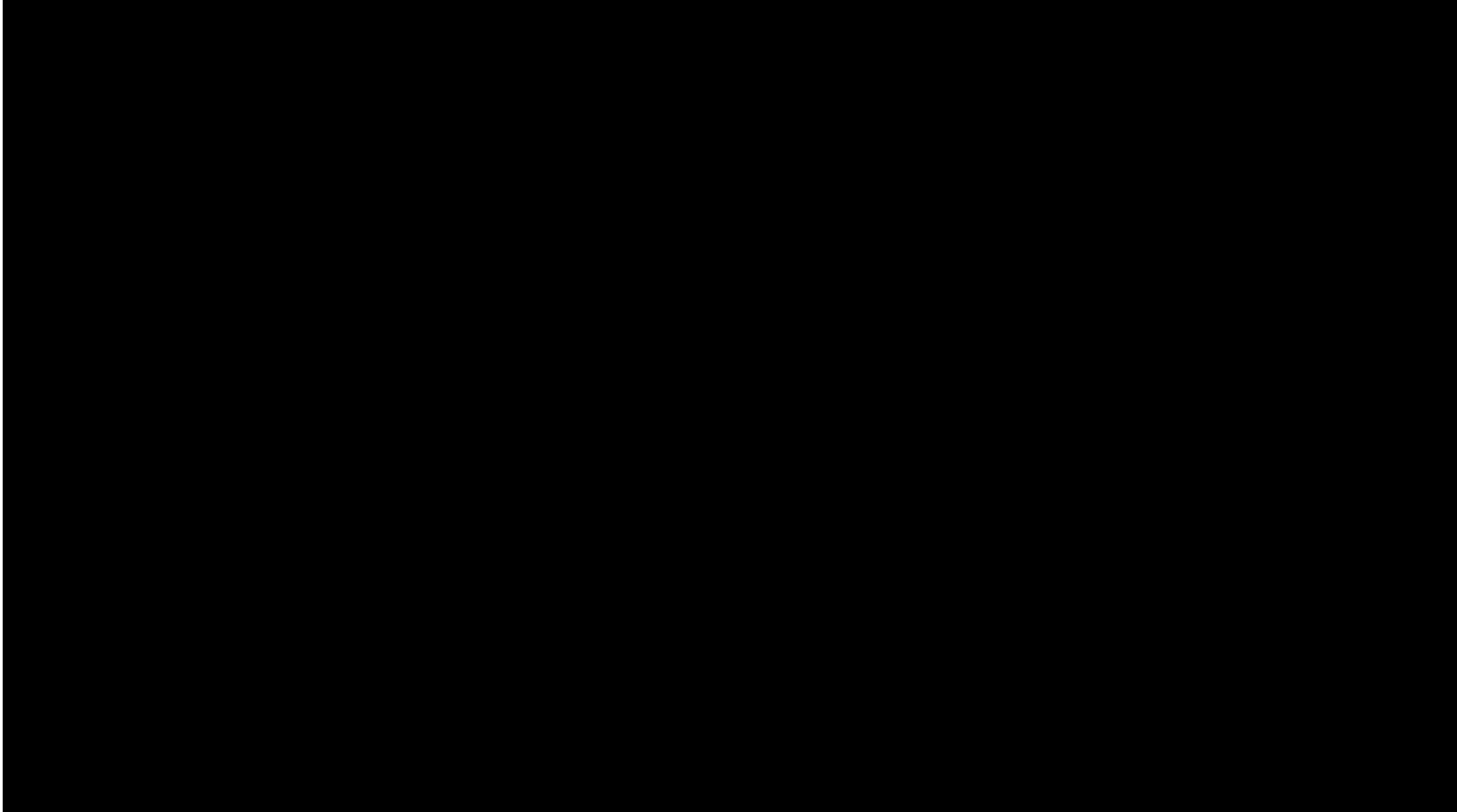
Annex 5: PRF Budget into infrastructure subprojects benefiting poor and better off villages Cycle VIII



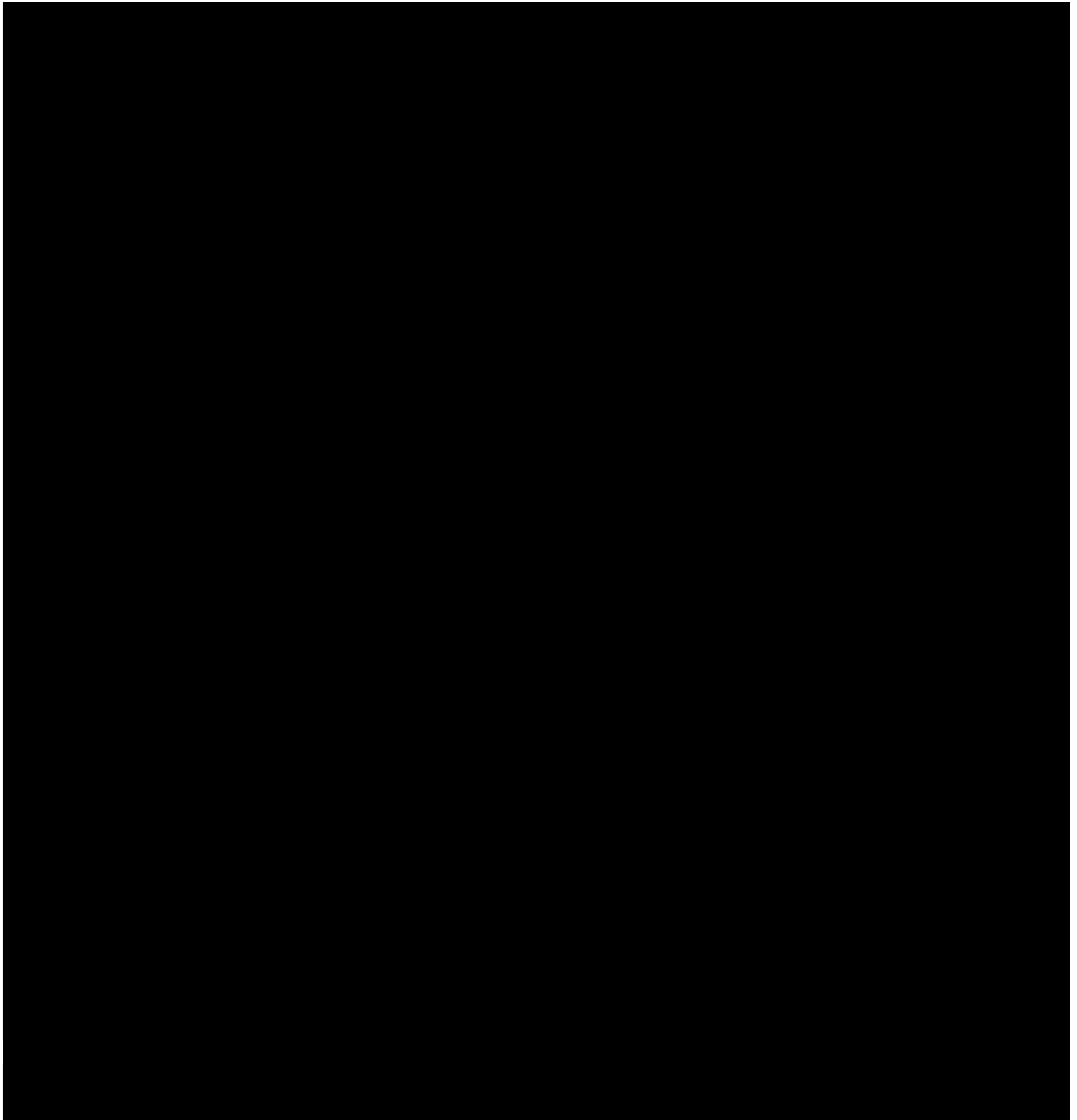
Annex 6: Lao Literacy in villages where subprojects are implemented Cycle VIII



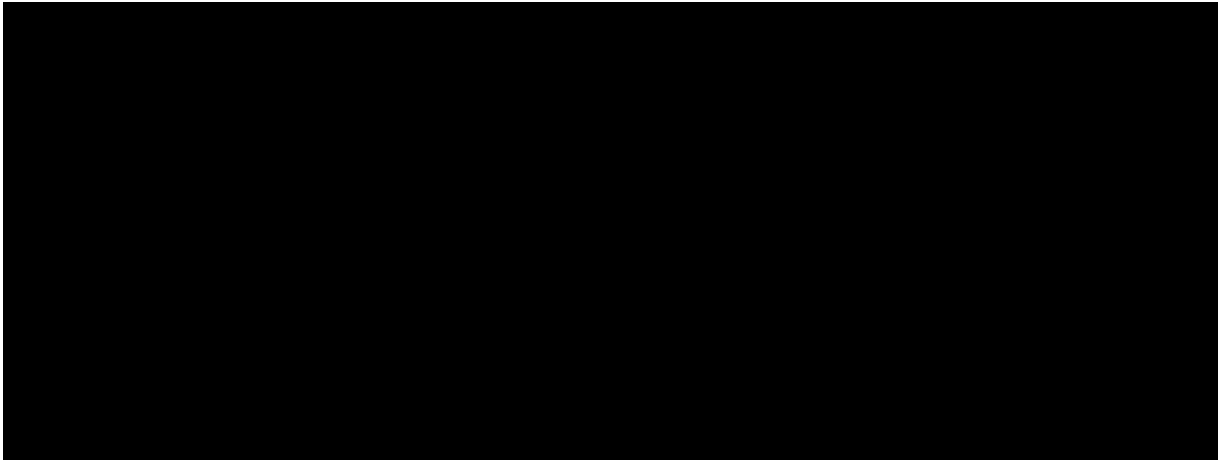
Annex 7: Number of subprojects classified by ethnicity of benefiting villages Cycle VIII



Annex 8: Subprojects (infrastructure and training) approved before and after DDM Cycle VIII



Annex 9: Poverty Targeting of PRF Infrastructure Subprojects Cycle VIII

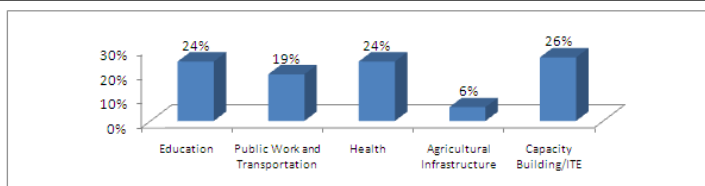


Annex 10: Number of subprojects and budget per sector and per province - Cycle I-VIII (2003-2010)

Sectors	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%
Education	72	29%	141	33%	146	27%	134	24%	87	28%	65	18%	87	19%	84	19%	816	24%
Public Work and Transportation	39	16%	92	21%	131	25%	99	18%	85	28%	63	18%	74	16%	57	13%	640	19%
Health	107	43%	129	30%	143	27%	102	19%	76	25%	80	23%	99	21%	80	18%	816	24%
Agricultural Infrastructure	19	8%	26	6%	26	5%	33	6%	12	4%	13	4%	17	4%	39	9%	189	6%
Capacity Building/ITE	11	4%	43	10%	87	16%	178	32%	47	15%	132	37%	186	40%	188	42%	872	26%
Total	248		431		533		548		307		355		463		448		3333	

Percentage of subprojects by sector from cycle I-VIII (2003-2011)

Sector	% by sector
Education	24%
Public Work and Transportation	19%
Health	24%
Agricultural Infrastructure	6%
Capacity Building/ITE	26%
Total	100%



Provinces	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%
Luangnantha	0	0%	0	0%	0	0%	0	0%	0	0%	65	18%	75	16%	82	18%	222	7%
Huaphanh	82	33%	244	57%	192	36%	230	42%	112	36%	91	26%	137	30%	137	31%	1225	37%
Xiengkhuang	0	0%	0	0%	96	18%	79	14%	41	13%	44	12%	53	11%	52	12%	365	11%
Savannakhet	60	24%	104	24%	96	18%	93	17%	59	19%	71	20%	73	16%	74	17%	630	19%
Saravanh	0	0%	0	0%	63	12%	52	9%	52	17%	36	10%	36	8%	29	6%	268	8%
Champasack	106	43%	83	19%	86	16%	94	17%	43	14%	48	14%	44	10%	36	8%	540	16%
Sekong	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	45	10%	38	8%	83	2%
Total	248		431		533		548		307		355		463		448		3333	

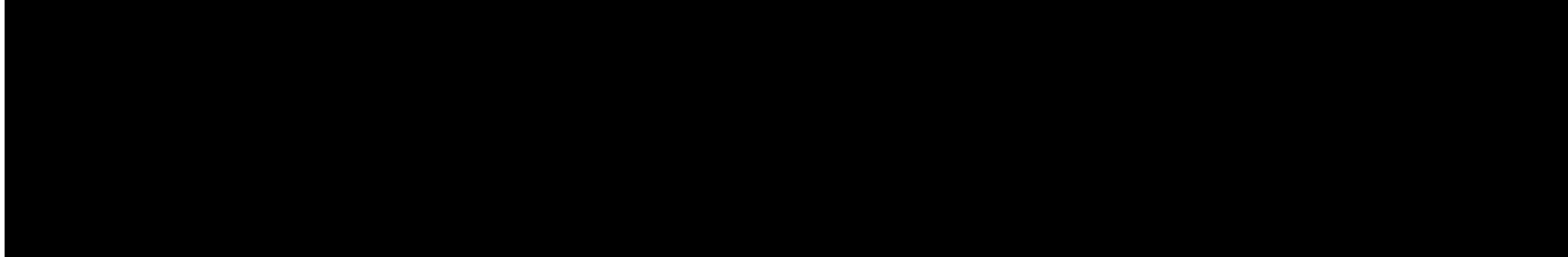
Subproject implementation	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%	# of subprojects	%
Community Force Account	165	67%	340	79%	346	65%	385	70%	158	51%	217	61%	250	54%	Pending		1,861	65%
Joint Investment	0	0%	0	0%	78	15%	43	8%	1	0%	12	3%	18	4%	Pending		152	5%
Contractor	83	33%	91	21%	109	20%	120	22%	148	48%	126	35%	195	42%	Pending		872	30%
Total	248		431		533		548		307		355		463				2885	

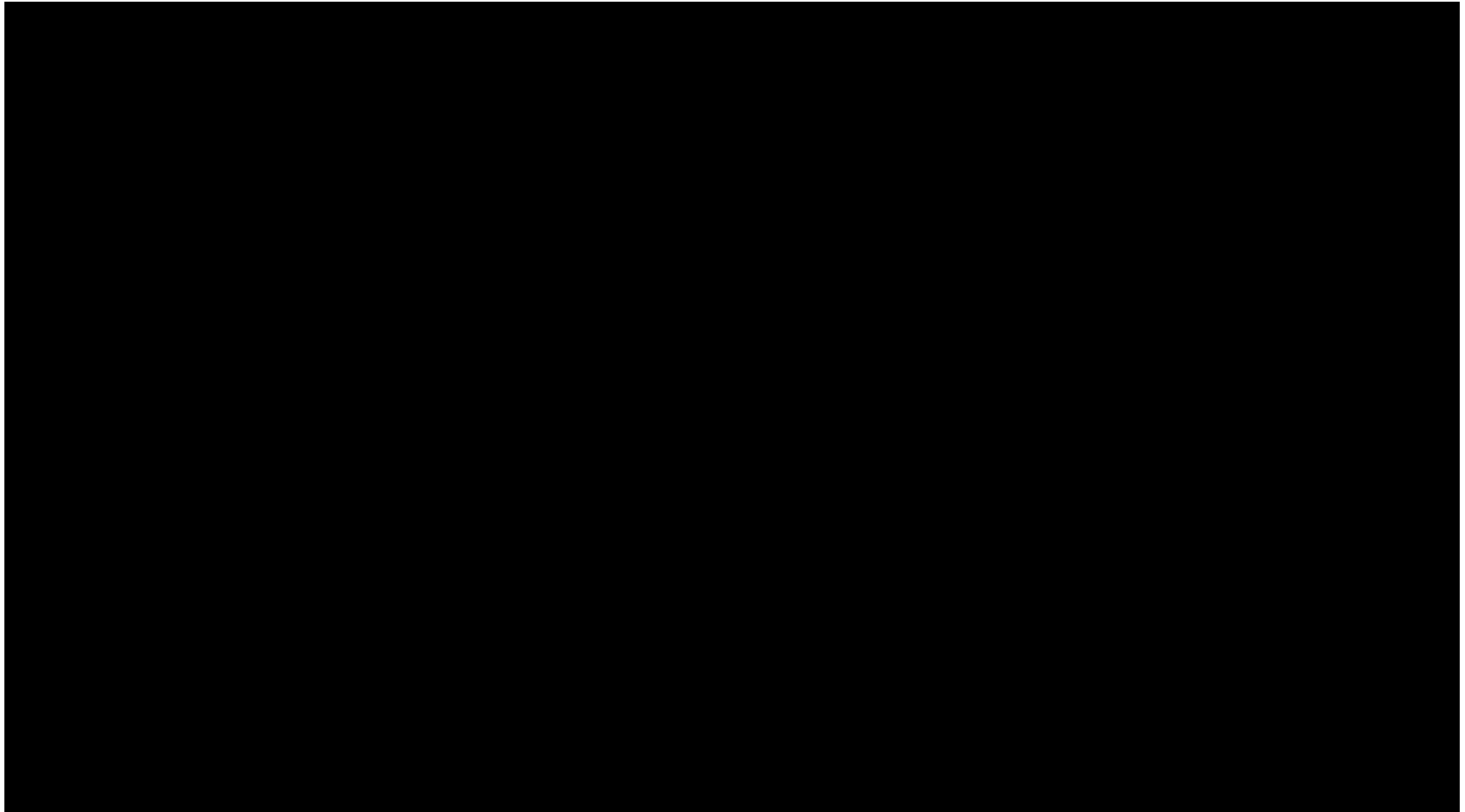
PRF Budget cycle I-VIII

Sector	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
Education	2,923,386,450	26%	9,467,951,674	30%	11,230,338,876	26%	13,537,819,259	30%	11,261,232,579	32%	15,108,831,415	37%	18,958,682,117	37%	15,500,640,890	38%	97,988,883,260	33%
Public Work and Transportation	2,445,253,465	22%	13,070,091,993	41%	18,707,183,942	43%	16,327,345,968	36%	14,319,560,627	41%	11,073,324,108	27%	11,081,897,440	21%	9,996,375,878	25%	97,021,033,421	32%
Health	4,879,149,317	44%	5,957,927,559	19%	9,058,391,661	21%	8,739,412,897	19%	6,489,796,041	18%	10,210,519,823	25%	15,584,604,645	30%	8,414,530,862	21%	69,334,332,805	23%
Agricultural Infrastructure	791,674,164	7%	1,659,395,685	5%	1,993,290,440	5%	1,451,142,077	3%	603,963,099	2%	1,941,310,011	5%	2,333,098,208	5%	2,847,768,444	7%	13,621,642,129	5%
Capacity Building/ITE	84,828,785	1%	1,676,671,851	5%	2,732,990,356	6%	4,804,352,982	11%	2,600,232,336	7%	2,495,344,473	6%	3,734,519,368	7%	3,606,518,620	9%	21,735,458,771	7%
Total	11,124,292,181		31,832,038,762		43,722,195,274		44,860,073,183		35,274,784,682		40,829,329,832		51,692,801,778		40,365,834,695		299,701,213,665	

Provinces	Cycle I		Cycle II		Cycle III		Cycle IV		Cycle V		Cycle VI		Cycle VII		Cycle VIII		Total	
Luangnantha	-	0%	-	0%	-	0%	-	0%	-	0%	8,091,156,640	20%	5,877,999,914	11%	5,061,794,445	13%	19,030,950,999	6%
Huaphanh	3,556,199,010	32%	16,520,478,892	52%	16,811,761,284	38%	18,398,057,130	41%	13,232,893,046	38%	10,438,746,508	26%	14,092,405,843	27%	9,724,584,076	24%	102,775,125,789	34%
Xiengkhuang	-	0%	-	0%	8,344,024,546	19%	8,348,212,664	19%	5,734,653,144	16%	5,694,478,240	14%	7,240,782,203	14%	5,127,527,966	13%	40,489,678,763	14%
Savannakhet	4,025,700,875	36%	11,067,000,004	35%	9,072,684,999	21%	8,966,999,999	20%	7,828,000,007	22%	9,188,430,832	23%	10,169,762,098	20%	8,504,380,860	21%	68,822,959,674	23%
Saravanh	-	0%	-	0%	5,409,224,442	12%	5,305,203,705	12%	5,456,151,087	15%	4,216,501,230	10%	4,059,421,405	8%	3,736,457,446	9%	28,182,959,315	9%
Champasack	3,542,395,268	32%	4,244,419,866	15%	4,084,500,000	9%	3,841,599,999	9%	3,023,087,398	9%	3,200,016,377	8%	6,208,250,666	12%	4,519,268,657	11%	32,663,538,232	11%
Sekong	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	4,044,179,648	8%	3,691,821,245	9%	7,736,000,893	3%
Total	11,124,295,153		31,831,898,762		43,722,195,271		44,860,073,498		35,274,784,682		40,829,329,828		51,692,801,777		40,365,834,695		299,701,213,665	

Annex 11: Community Contribution Budget by sector and by province - Cycle I-VIII (2003-2010)





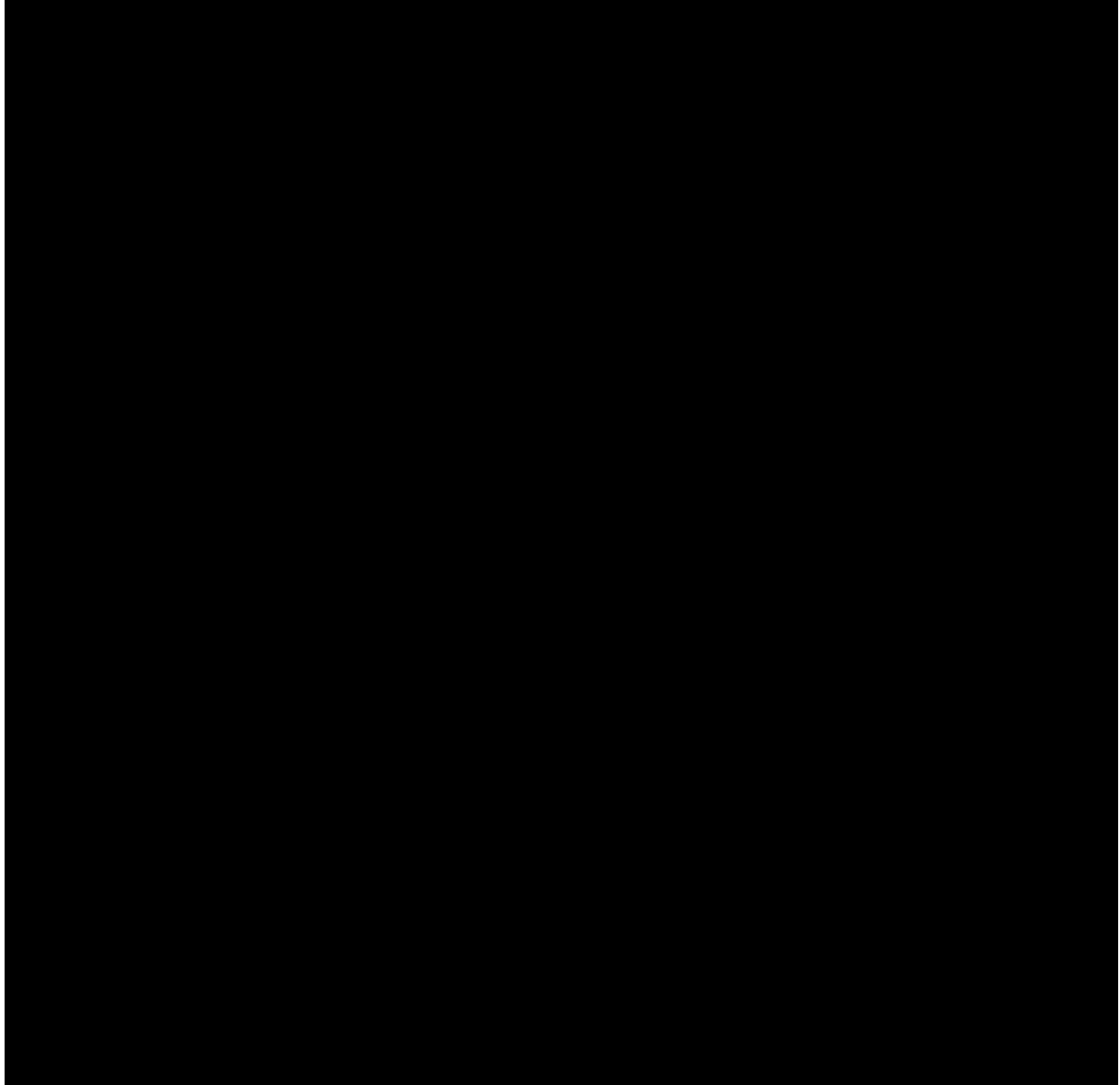
Annex 12: Subprojects completion by sector VI-VII (update this annex based on the information provided by Hongneun)

Cycle VII (October 2010)					
Sector	Subprojects Implementation progress				
	0%	≤50	≥50	100%	Total
Education	2	0	1	84	87
Public work and transportation	2	0	4	68	74
Health	7	1	4	87	99
Agriculture Infrastructure	0	0	0	17	17
Capacity Building	0	0	3	183	186
Total	11	1	12	439	463

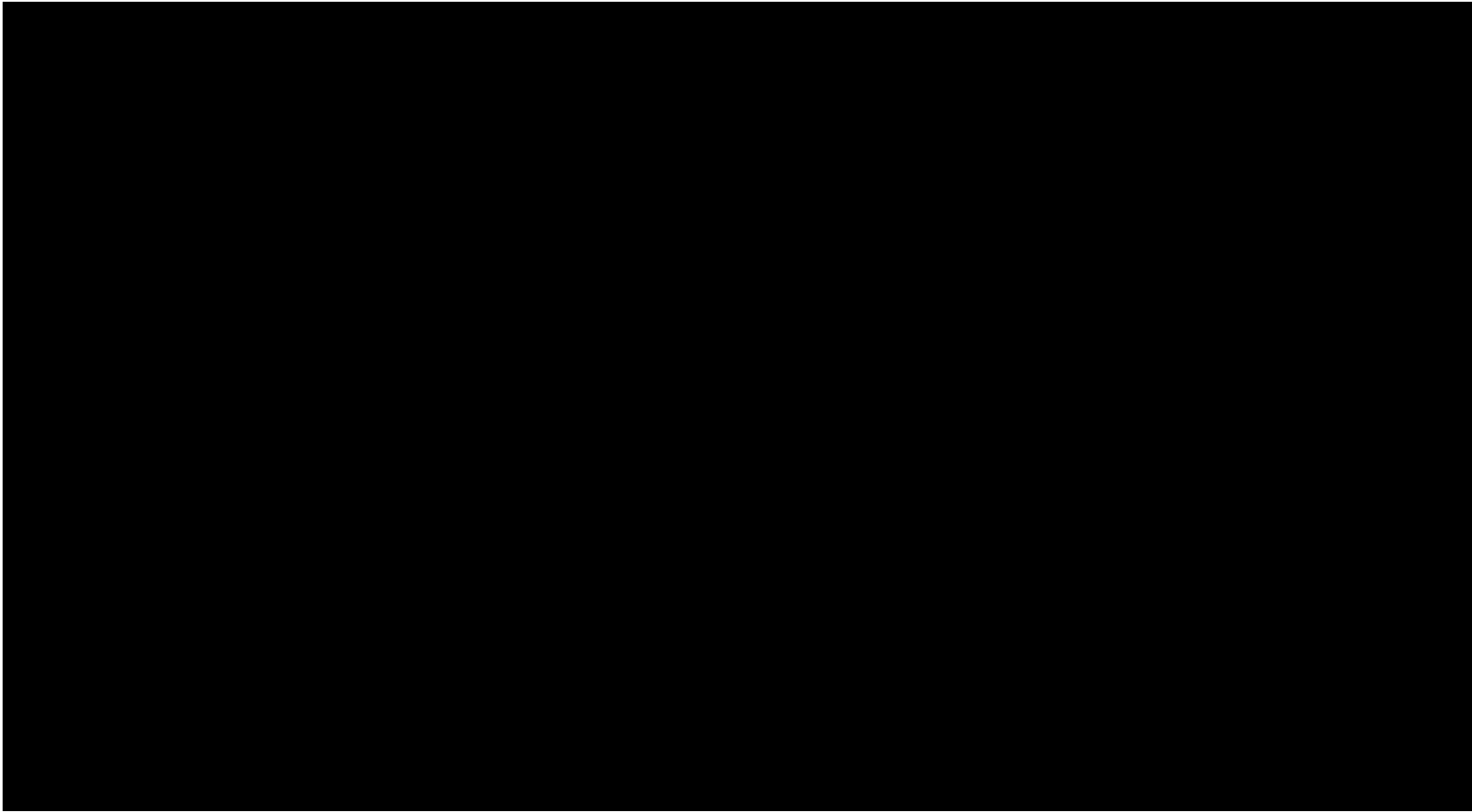
Cycle VII (November 2010)					
Sector	Subprojects Implementation progress				
	0%	≤50	≥50	100%	Total
Education	2	0	0	85	87
Public work and transportation	2	0	4	68	74
Health	7	1	2	89	99
Agriculture Infrastructure	0	0	0	17	17
Capacity Building	0	0	3	183	186
Total	11	1	9	442	463

Cycle VII (December 2010)					
Sector	Subprojects Implementation progress				
	0%	≤50	≥50	100%	Total
Education	2	0	0	85	87
Public work and transportation	2	0	4	68	74
Health	6	0	1	92	99
Agriculture Infrastructure	0	0	0	17	17
Capacity Building	0	0	2	184	186
Total	10	0	7	446	463

Annex 13: Subprojects Completion by Province and District Cycle VII as of December 2010
(update this annex based on the information provided by Hongneun)



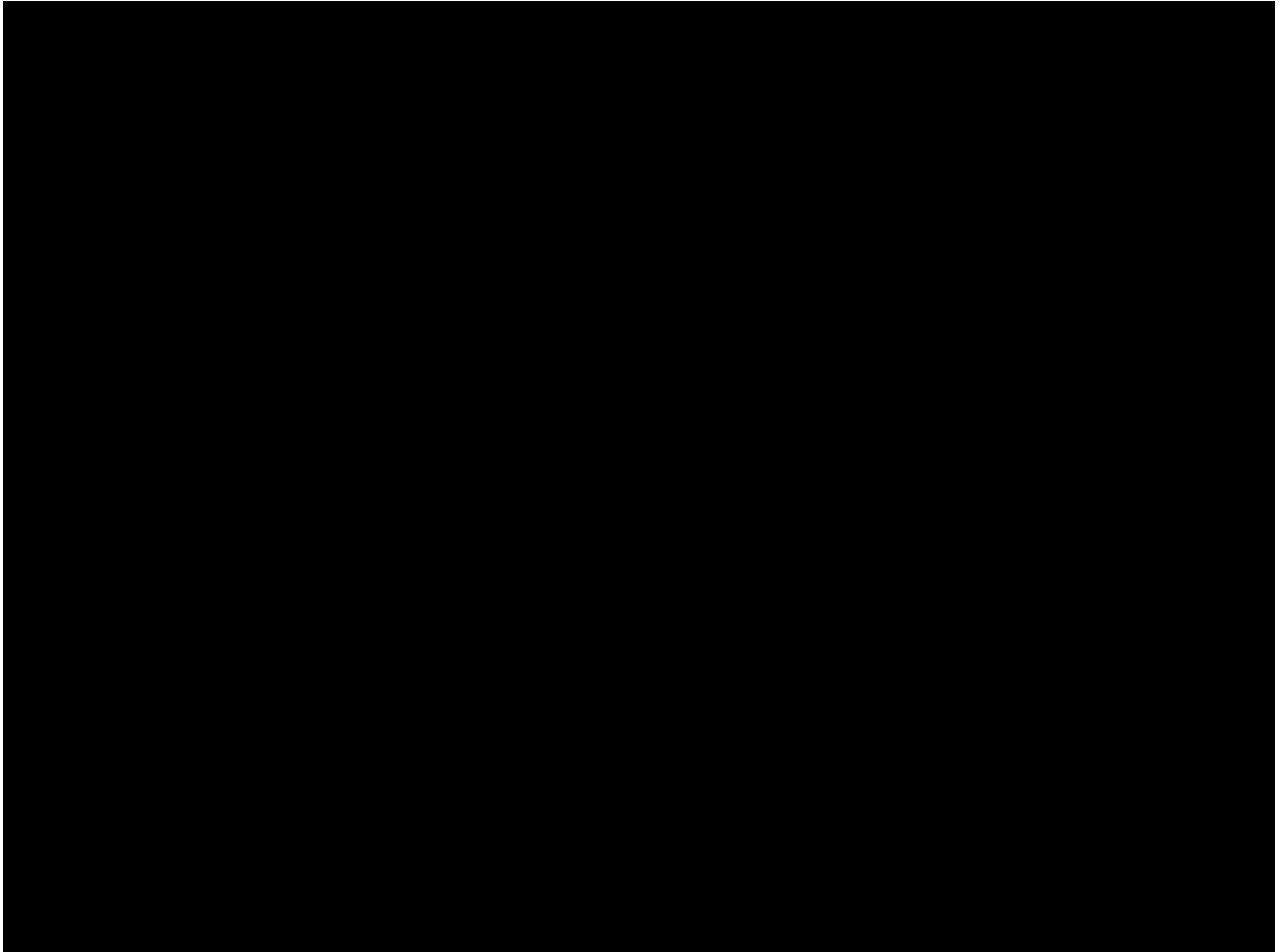
Annex 14: Subprojects implementation status as of 31 December 2009 Cycle I-VII Update as of 31 Dec 2010)



Annex 15: Inactive subprojects as of 31 December 2010 Cycle VII (update this annex based on Hongneun update)

Province	District	Koumban	Village	Project Name	Remarks
Savannakhet	Sepone	Group 3	Houy Yeuang	Hand dug well	Going on
Saravan	TaOy	Doup	Porsen	Drilled well construction	Cancelled
		TaPern	Soytam	Drilled well construction	Cancelled
		TaPern	Tapernphou	Drilled well construction	Cancelled
Sekong	Kaleum	Huaylai	Avern	Primary school construction	Going on
		Arock	Anguad	Primary school construction	Going on
		VangpaNgo	VangpaNgo, Ahung	Rural road upgrade	Going on
		TaNgeinh	Tampin	Rural road upgrade	Going on
		Patrai	Tangkard	Dispensary construction	Going on
		Panon	Panon	Dispensary construction	Going on
			Total	10 subprojects	

Annex 16: Budget transfers to PRF provincial bank accounts and to communities Koumban accounts (end of December 2010)



Annex 17: List of villages where loudspeaker systems are installed for the pilot test

No.	Province	District	Village	Quantity of loudspeaker (Capability)	<u>Key points of guideline</u>
1	Huaphan	XiengKor	1. Hoilang	2 loudspeakers, 1 microphone, 10 meter of electric line, 1 amplifier, 1 VCD player, and 1 radio. The sound capability of loudspeaker cover about 50 meter of area.	<ul style="list-style-type: none"> ▪ This loudspeaker cannot be used for personal or individual purpose as it is public good. ▪ The loudspeaker must be place in the highest security place to prevent it from being stolen or damaged. ▪ The producer of loudspeaker program must report and plan on work performance to IEC team in Vientiane in every quarter. ▪ Every day at the times 5:00-8:00 am, 16:00-17:00 pm and 19:00-20:00 pm is the best broadcasting times.
		Huamueng	2. Khangkhao		
2	LuangNamtha	Long	3. Jaluenxay		
		Nalea	4. Phuluang		
3	XiengKhuang	Thatorm	5. Hadsamkone		
4	Savanakhet	Nong	6. Nakork		
5	Sekong	Kaluem	7. Lakai		
		Darkjueng	8. Dakmoun		
6	Saravan	Samoi	9. Angkong		
		Ta Oi	10. Pachudone		

Annex 18: Summary of participant to attended in each activities under Local Institution Capacity Building during this quarter

No	Topic of meeting and Training	Location					Timing	Participants					Remark
		Central Level	Prov' Level	Dist' Level	KB Level	Village Level		Central Level	Prov' Level	Dist' Level	KB Level	Village Level	
1	The evaluation and exchange experience meeting in Saravanh province.		√				29/11/2010	-	48	16	-	-	
2	A meeting for quarterly review and planning for rural development is instead to be a district annual meeting that it is organize in a target district	This meeting completed in the last quarter, but this quarter is delay this meeting for Kaleum district Sekong province and will be held this meeting in March 2011											
3	Monitoring and investigation the quality of sub-projects infrastructure in cycle VIII					√	In Dec 2010 and Jan 2011	-	1	5	18	44	
4	CD staffs at district level had visited target model Koumbans/villages to motivate the community on model village/Koumban of each activity (Infrastructure and training sub-project)					√	During this quarter	N/A	N/A	N/A	N/A	N/A	This visit is don't have recode for number of visitors
5	ME and CD unit with PRF professor had discuses on new feedback and conflict resolution mechanism for PRF II and will use new FCRM for two districts in cycle 9 as Khoun district Xiengkhouang province and Phin district Savannakhet province	√					In Dec 2010 and 21 and 25 Jan 2011	15	-	-	-	-	- The participant of village /Koumban meeting have no recode from CD staff in the target district. - The participant for three times of meeting at the central is 15/3 people
6	Two target districts in Champasuch province have completed a training or awareness raising on PRF program for Koumban teams (who is working at Koumban for sub-project implementation in cycle 8 (2010-2011)			√			23 Nov and 3 Dec 2010	-	3	14	77	-	
TOTAL								15	52	35	95	44	

Annex 19: Magazines and Calendars Distribution

Calendar 2011		Magazine	
Received organization	Total amount of distribution	Received organization	Total amount of distribution
1. Vientiane	139	1. Vientiane	335
2. Education Institutes in Vientiane	88	2. Education Institutes in Vientiane	58
3. International Organizations and Non-Governmental Organizations (IOs & NGOs)	38	3. International Organizations and Non-Governmental Organizations (IOs & NGOs)	36
4. Media	34	4. Media	60
5. Provincial level	392	5. Provincial level	554
6. District level	546	6. District level	2,111
7. Khum Ban level	2,220	7. Khum Ban level	558
		8. Villages	1,998
Total =	3457		5,710

Annex 20: New MOU for bilateral cooperation and information dissemination between PRF and Radio Stations and Televisions programs

No.	Partners	Date of determination	Province	District	Capability of broadcasting (FM, AM)	Name of program
1	Lao National TV	January-September 2011	Vientiane	-	All provinces	Kamu TV news program
2	Lao National Radio	January 2010-September 2011	Vientiane	-	All provinces (AM 567 Khz)	Lung Sang Lung Sa
3		January 2010-September 2011	Vientiane	-	All provinces (AM 567 Khz)	Hop Ban Pan Mueng
4	Provincial Information and Cultural Office	October 2010-September 2011	Huaphan	-	All districts within province (4,640 Khz)	Province radio program: Local news
5	District Information and Cultural Office	October 2010-September 2011	Huaphan	Huamueng	2 villages within district can listen to the broadcasting	District loudspeaker program: Local news program
6				Viengthong	6 villages within district can listen to the broadcasting	
7				Viengxay	6 villages within district can listen to the broadcasting	

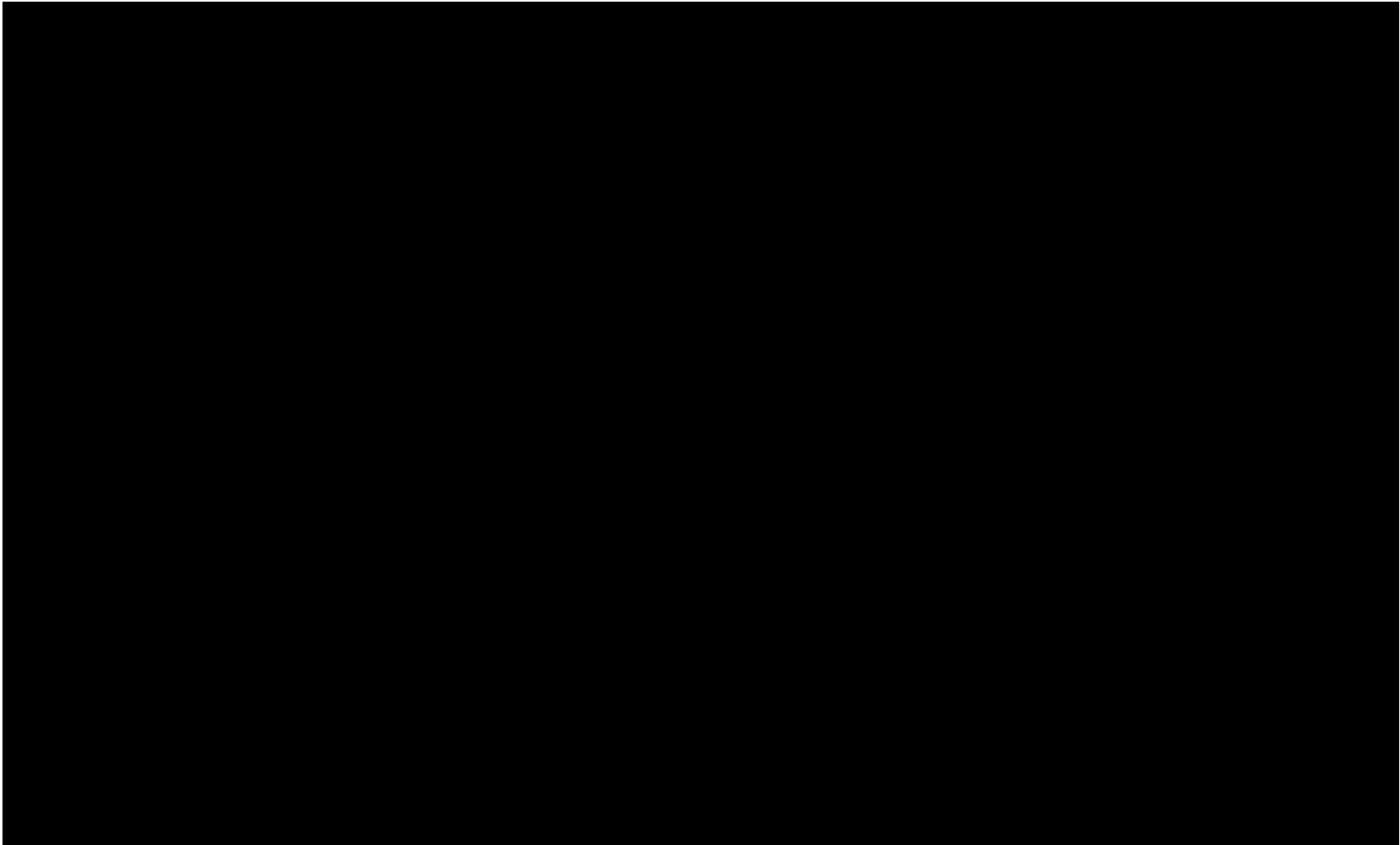
8				Xamtai	4 villages within district can listen to the broadcasting	
9				Xiengkor	3 villages within district can listen to the broadcasting	
10	Provincial Information and Cultural Office	October 2010-September 2011	LuangNamtha	-	All districts within province (98 MKH)	Business news in Lao, Hmong and Kamu ethnic luangage
11	District Information and Cultural Office	October 2010-September 2011	LuangNamtha	Long	2 villages within district can listen to the broadcasting	District loudspeaker program: Livelihood development of people in Long district
12				Nalea	4 villages within district can listen to the broadcasting	District loudspeaker program: Socio-Economic Promotion
13				Viengpukha	4 villages within district can listen to the broadcasting	District loudspeaker program: Socio-Economic Promotion
14	Provincial Information and Cultural Office	December 2010-August 2011	Xiengkhuang	-	All districts within province (FM 98,5 Khz)	Province radio program: Village Income Generating Promotion

15	District Information and Cultural Office	November 2010- July 2011	Xiengkhuang	Khune	All villages within this district can listen to the broadcasting. (94.5 MHZ)	District radio program: news program
16	Provincial Information and Cultural Office	January- September 2011	Saravan	-	All districts within province (FM 102,2 Khz)	Province radio program: - Ban Hao Yam Leang - Sala Nahu - Xiengpeng FM
17	District Information and Cultural Office	January- September 2011	Saravan	Ta Oi	All villages within this district can listen to the broadcasting. (FM 105,5 MHZ)	-
18				Sa Moi	All villages within this district can listen to the broadcasting. (FM 100 MHZ)	-
19	Provincial Information and Cultural Office	January- September 2011	Attapue	-	All districts within province (100 MHZ)	Province radio program: - Daily news - Ban Na Phasuk - Socialization

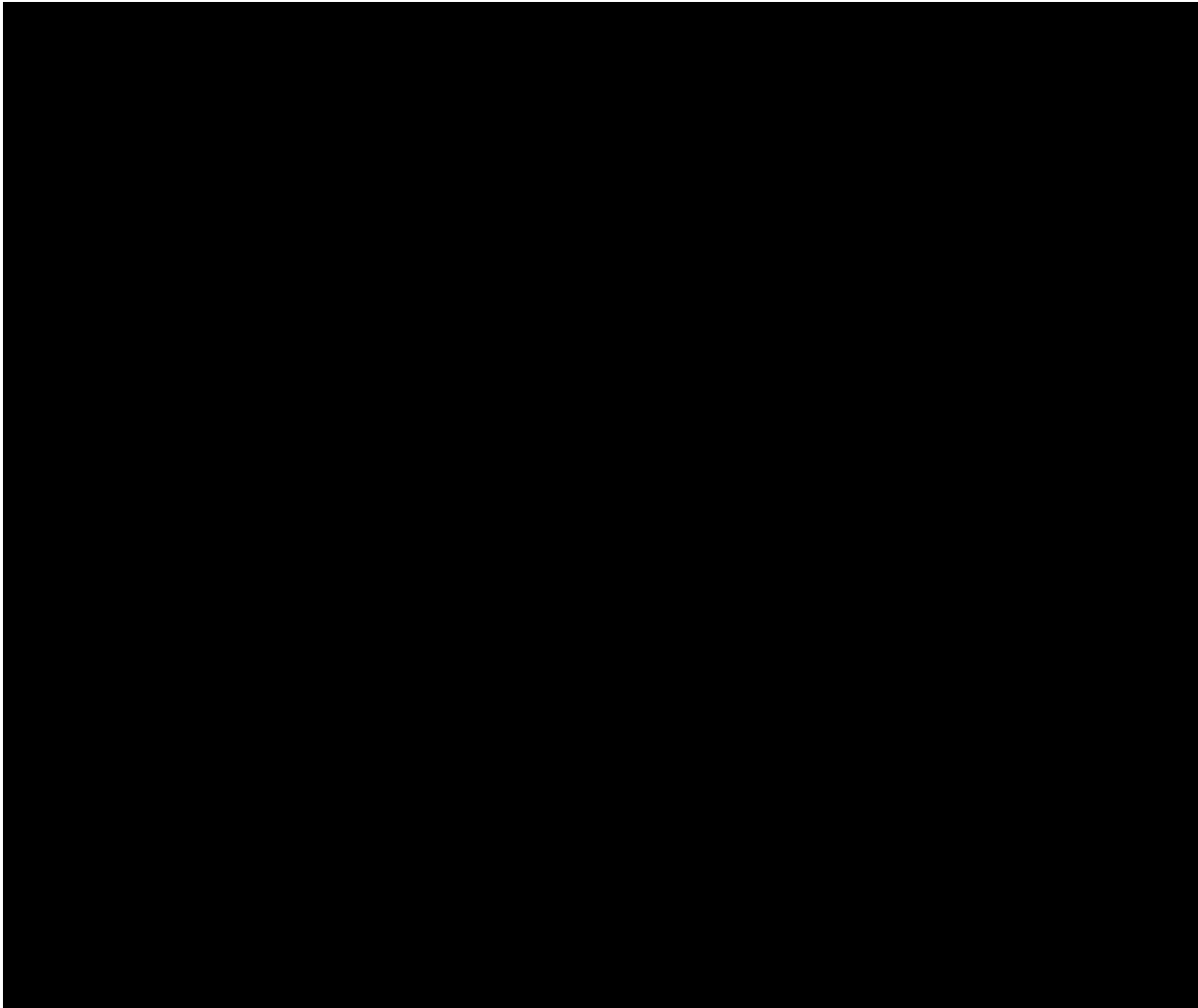
Annex 21: Number of sub-project proposals submitted and approved by gender Cycle VIII (add data)

Province / District	Total		Ban		Koumban		District		Province		Higher	
	Pending	Solved	Pending	Solved	Pending	Solved	Pending	Solved	Pending	Solved	Pending	Solved
Total			0	0	0	0	0	0	0	0	0	0

Annex 22: Number and budget of LUFSIP (component 3b-KETSANA response)



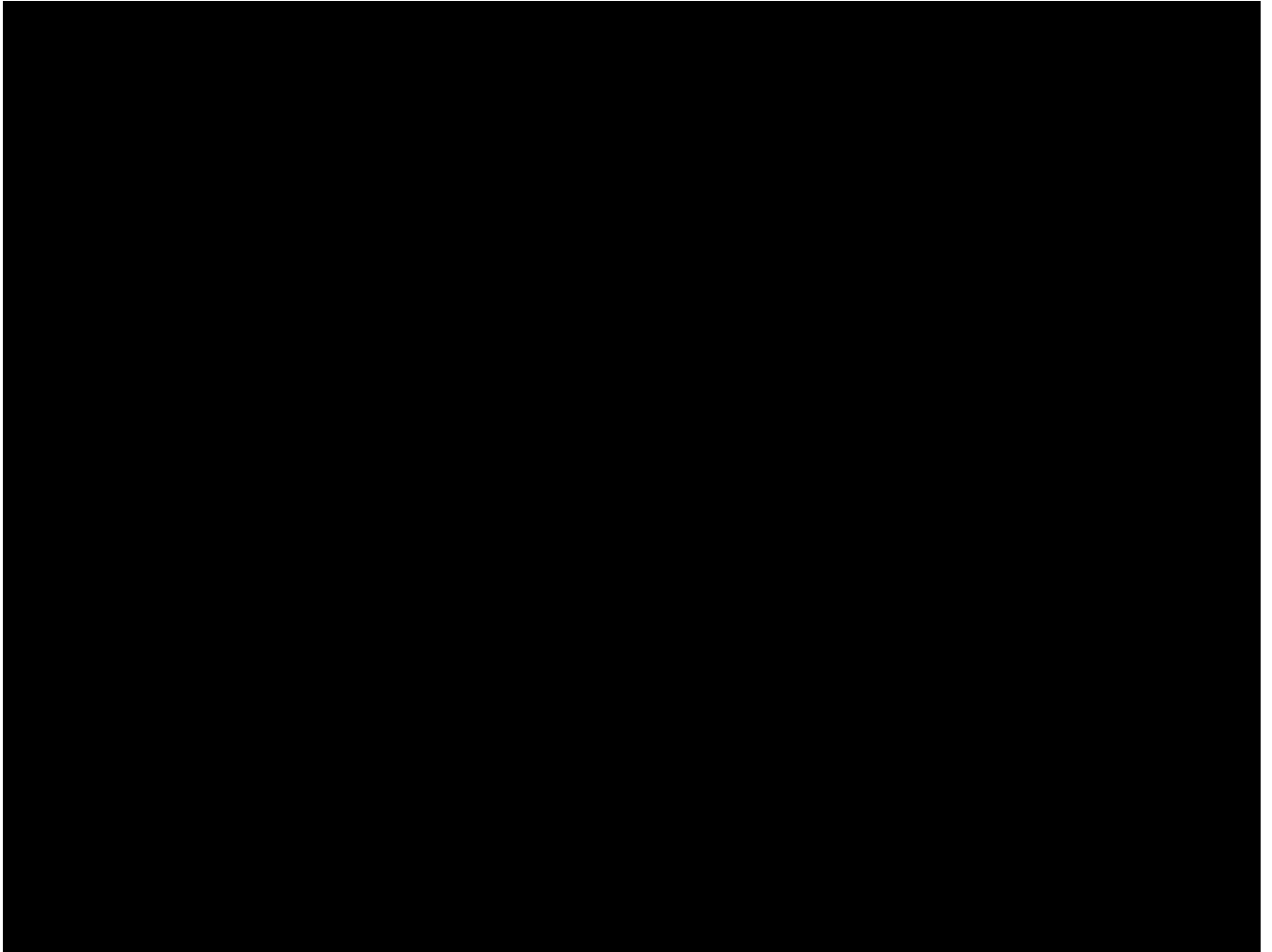
Annex 23: PRF staff at National, province, and district levels



Annex 24: Numbers and percentage of PRF staff turnover during Oct-Dec 2009 (update 2010)

Positions	Gender	Reason for leaving	Replaced	%	
National					
No changed					
National office Total staff : 33					
Houaphan	District Technical Advisor	Male	Resignation	Yes	2.94%
Houaphan office Total staff: 34					
Xiengkhoung					
No changed					
Xiengkhoung office Total staff : 22					
Luang Namtha					
No changed					
Luang Namtha office Total staff: 21					
Savannakhet	Provincial CD	Female	Resignation	Yes	3.70%
Savannakhet office Total staff: 27					
Champasack					
No changed					
Champasak office Total staff : 16					
Saravane					
No changed					
Saravanh office Total staff : 24					
Sekong	Provincial CD	Female	Resignation	No	3.57%
Sekong office Total staff: 28					
Attapeu	District FA	Male	Resignation	Yes	4.16%
Attapeu office Total staff: 24					
Grand Total:		230 Staff			
Average of Percent of change:		1.74%			

Annex 25: PRF's Expenditures (US\$) 30/12/2009 (update 2010)



Annex 26: Procurement Monitoring Report- as of December 2010

LAO UPLAND FOOD SECURITY IMPROVEMENT PROJECT (LUFISP) / POVERTY REDUCTION FUND (PRF)
PROCUREMENT MONITORING REPORT- 2010

No.	Description	QTY	Contract No.	Proc. Method	Order # or W/S	Estimated Cost	Bidding Document			Bidding Process			Contract				Payment (USD)				Remarks				
							EO or RFQ Preparation Date	Pre-qualification	Advertisement/ Invitation	EM Opening	EM Evaluation	Contract Amount in LAK	Exchange rate	Contract Amount in USD	Contractor Name	Procure Order/ Notification of award	Contract Signed	Delivery/ Completion Date	Invoice Date	Amount (10% or 30%)		Date	Amount (10%)	Date	Bank Clearance Status
VEHICLES																									
1	Pickup 4x4, Double Cab, Diesel Engine	2	PRFG/REF/vehicle-081-10	Shopping	Foot	75,500	10-Sep-09	No	26,301118 & 2641218		10-Sep-11	171,200,700	0,975	45,900	BMW Asia (Lao Ford City)	10-Sep-11	19-Jan-11					Cancelled			
2	City Car	1	PRFG/REF/vehicle-081.1-10	Shopping	Foot	35,475	10-Sep-09	No	16/010 & MOP Website 1510196	10-Oct-10 24-Dec-10 09:00:00	10-Sep-11	202,310,000	0,975	25,081	Lao TOYOTA Service	10-Sep-11	19-Jan-11					Cancelled (bidding on 0-Oct-09) Get a number of bid submitted			
3	Motorcycle, 110cc	39	PRFG/REF/Motorcycle-000-09	Shopping	Foot	45,400	10-Sep-09	No	1510196		11-Sep-11	316,617,700	0,975	42,900	Yao Chip Song Co.	10-Sep-11	19-Jan-11								
EQUIPMENTS																									
1	Desktop Computer including Monitor, UPS and Special Software Printer and (A/W) Flat Scanner Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive	39	PRFG/REF/IT Equipment-050-10	Shopping	Foot	30,611	25-Aug-10	No	-	6-Sep-10	30-Sep-10	100,615,000	0,269	47,639	NTV Computer	23-Sep-10	20-Sep-10	10-Sep-10	10-Nov-10	16,400	1-Oct-10	NA	NA	5 Non-IFB/Bids	Completed
2	Desktop Computer including Monitor, UPS and Special Software Printer and (A/W) Flat Scanner Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive Digital Camera 12 MP Compact Digital Camera MP3 Player Headset USB Flash Drive	39	PRFG/REF/IT Equipment-050-10	Shopping	Foot	5,316	25-Aug-10	No	-	6-Sep-10	30-Sep-10	32,845,500	0,269	6,038	NTV Computer	23-Sep-10	20-Sep-10	10-Sep-10	10-Nov-10	16,400	1-Oct-10	NA	NA	5 Non-IFB/Bids	Completed
3	Photocopier	1	PRFG/REF/Photocopier-000-09	Shopping	Foot	1,600	25-Aug-10	No	-	6-Sep-10	30-Sep-10	17,370,000	0,269	2,116	Cybernet Computer	23-Sep-10	20-Sep-10	10-Oct-10	26-Oct-10	2,130	4-Nov-10	NA	NA	10-01-11 Pending	Completed
4	Adony Level Cassette Digital Processing Station (DPS) Monitoring Tape 7.5 Monitoring Tape 15.5	20	PRFG/REF/TA Equipment-080-10	Shopping	Foot	11,500	25-Aug-10	No	-																Free Bid
5	Small Office Equipment	1		Shopping	Foot	100																			
FURNITURE (Component/General)																									
1	Desk, Chair, Cabinet, Meeting table & etc.	1		Shopping	Foot	11,180																			
Works																									
1	Office Renovation	1		Shopping	Foot	20,600	20-Sep-09	No	10-Sep-09	6-Oct-10	6-Oct-10	4,076,000	0,978	507	Phongy Construction Co., Ltd	6-Nov-10	8-Nov-10	23-Nov-10	26-Nov-10	26-Nov-10					Completed
Total																									

**Poverty Reduction Fund (PRF) - Additional Financing
PROCUREMENT MONITORING REPORT- 2010**

I Works

Updated on: 27-Nov-09

Sl. No.	Description	QTY	Contract No.	Proc. Method	Bank Service	Estimated Cost USD	Bidding Process Preparation				Bidding Process				Contract				Payment		Remarks					
							PRF Approval	RFQ Preparation	RFQ Issued & Received	RFQ Opening	RFQ Evaluation	RFQ Awarded & Received	Contract Amount in LAK	Contractor Name	Notification of Award/ Purchase or Order	Contract Signed	Bank Disbursement	Inspection	Delivery/ Completion Date	First Payment 100%		Due Date				
1	National Foundation of national central bank (Shoving from NCB to NCB)		PRF Central Vietnam	NCB	None	41,000	12-Aug-09	No	19-Aug-09 18-Sep-09	11, 16, 18-Aug-09	12-Sep-09	18-Sep-09	20-Sep-09	20-Sep-09	20,957,110	Meinh Chien Co.	3-Sep-09	3-Sep-09							On going	
			Bank of China	None	0	-	No	-	-	-	-	-	18-Sep-09	18-Sep-09	137,230,000	Bank of China										Pending
			Commercial bank system installation	Shopping	Full	1,210	3-Sep-09	No	19-Aug-09 18-Sep-09	-	2010-10	24-Sep-09	-	-	-	8,213,000	Bank of China		7-Sep-09	-						
All Total:						43,210								30,170,110												

II Printing/Publishing under IEC budget

Sl. No.	Description	QTY	Contract No.	Proc. Method	Bank Service	Estimated Cost	PRF Approval	RFQ Preparation	RFQ Issued & Received	RFQ Opening	RFQ Evaluation	RFQ Awarded & Received	Contract Amount in LAK	Contractor Name	Notification of Award/ Purchase or Order	Contract Signed	Bank Disbursement	Inspection	Delivery/ Completion Date	Payment 100%	Due Date	Remarks		
																							PRF Approval	RFQ Preparation
1	PRF Fiscal No. 10	1,000	11/09/10	Shopping	Full	20,000,000	1-May-09	3-May-09	30	-	10-Mar-09	06-Mar-09	21,203,000	Manitong Printing	12-Mar-09	12-Mar-09	-	12-Sep-09	12-May-09	16,300,000	17-May-09	-	Completed	
2	PRF Fiscal No. 10	1,000	10/01/09	Shopping	Full	30,000,000	2-Sep-08	2-Sep-08	30	-	9-Feb-09	9-Feb-09	30,000,000	Manitong Printing	10-Feb-09	10-Feb-09	-	20-Feb-09	21-Feb-09	10,000,000	17-Feb-09	-	Completed	
3	PRF Fiscal No. 10	300	10/01/09	Shopping	Full	7,000,000	3-Sep-08	2-Sep-08	30	-	9-Feb-09	9-Feb-09	7,000,000	Manitong Printing	10-Feb-09	10-Feb-09	-	20-Feb-09	21-Feb-09	7,000,000	17-Feb-09	-	Completed	
4	PRF Fiscal No. 10	13,300	10/01/09	Shopping	Full	31,400,000	28-Oct-08	27-Oct-08	30	-	4-Aug-09	3-Aug-09	40,233,000	Manitong Printing	7-Aug-09	7-Aug-09	-	19-Sep-09	16-Sep-09	40,000,000	17-Sep-09	-	Completed	
5	PRF Fiscal No. 10	10	10/01/09	Shopping	Full	31,750,000	28-Oct-08	28-Oct-08	30	-	-	-	31,750,000	Manitong Printing	10-Sep-09	-	-	19-Sep-09	20-Sep-09	18,750,000	20-Sep-09	-	Completed	
6	PRF Fiscal No. 10	1,000	10/01/09	Shopping	Full	30,000,000	0-Sep-08	0-Sep-08	30	-	13-Sep-09	13-Sep-09	30,000,000	Manitong Printing	10-Sep-09	10-Sep-09	-	18-Sep-09	24-Sep-09	10,000,000	4-Oct-09	-	Completed	
All Total:						171,000,000							171,000,000											

III Consulting

Sl. No.	Contract	QTY	Contract No.	Proc. Method	Bank Service	Estimated Cost	Expire of Interest			Request for Proposal			Contract			Payment		Remarks						
							PRF Approval	RFQ Preparation	RFQ Issued & Received	RFQ Opening	RFQ Evaluation	RFQ Awarded & Received	Contract Amount in USD	Contractor Name	Notification Date	Contract Signed	First Payment 100%		Due Date					
1	Annual Finance Audit	1 year	10/09/10	CGP	None	47,000	1-Dec-08	-	4-Sep-09	11-Sep-09	-	13,000,000	Grant & Young Co.	28-Sep-09	27-Sep-09									
2	Assessment on Participation Approval of Community Land	1 no.	10/09/10	CGP	Full	40,000	9-Apr-09 23-Apr-09	30-Sep-09	20, 21-Mar-09, 12, 13-Apr-09	3-May-09	11-Feb-09	3-Apr-09 17-Apr-09	23,307,000	Spence Consultancy	2-Aug-09	24-Aug-09								
3	Assessment on Technical, Utilization, and Boundary Definition	1 no.		CGP	Full	50,000	24-Aug-09	11-Sep-09	23, 24, 27-Sep-09	1-Oct-09	26-Oct-09	-	21-Oct-09	72,700	Meinh Chien Engineering & Consulting Co.	23-Oct-09	27-Oct-09							
4	Assessment on Capacity Building of Local Institutions	1 no.		CGP	Full	40,000	14-Sep-08	11-Oct-08	15, 17-Oct-08	13-Oct-08	-	-	-	-	-	-	-	-	-	-	-	-	-	-
All Total:						137,000							137,000											

POVERTY REDUCTION FUND (PRF)
 FUND: IDA Grant Number: H561- LA / 5DC
 Sub-Project Procurement Monitoring Report, Cycle VIII

No.	Project	Name	ES&S No.	T/V	Project Code	Contract No.	Project Name	Bidding Case			Procurement Status	Status	Implemented by	Bids #	Eligible bidders	Awarded Contract	Bidding Process					Contract/Supplier Status					
								No.	Est.	Value							Start Date	End Date	Bid Opening Date	Bid Due Date	PRF Award Date	PRF Bid Evaluation Date	Contractor/Supplier Name	Contract Awarded	Contract Signed	Material Order	Remarks
5DC																											
1	Dharmacharya	Sheng Chen	Sheng Chen	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	132,694,315	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Sheng Chen	132,694,315	27-Dec-19	1-Dec-19	On going			
		Sheng Chen	Zao He	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Bid	10.0	2,029,808	Invalid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Sheng Chen	6,026,900	10-Dec-19	3-Dec-19	On going			
		Sheng Chen	Sheng Chen	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	133,124,123	Valid	Shipping	Free	Contractivity + Supplier	0.04-10.1	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Sheng Chen	256,818,240	17-Dec-19	26-Dec-19	On going			
		Jiang Chang	Jiang Chang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	146,425,701	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	146,425,701	10-Dec-19	4-Dec-19	On going			
		Ma Long	Ma Long	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	138,701,361	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Ma Long	177,042,220	10-Dec-19	7-Dec-19	On going			
		Jiang Chang	Zao	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	11-Dec-19	On going			
2	Yang/Hong	Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
3	Yang/Hong	Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
4	Yang/Hong	Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			
		Jiang Chang	Ma He Tang	2019-03-29/28-31	PRF/4796/01-01	2019-07-01-01	Practical school building	Contract	3	177,131,851	Valid	Shipping	End	Contractivity + Supplier	-	0.04-10	2019-03-29	2019-03-29	10-Dec-19	Jiang Chang	166,042,740	10-Dec-19	10-Dec-19	On going			

Annex 27: Additional Sub-projects supported by the SDC

